



Financial Statements  
June 30, 2023 and 2022

# ASB Property and Liability Fund

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## Independent Auditor's Report

To the Board of Trustees  
ASB Property and Liability Fund  
Pierre, South Dakota

### Report on the Audit of the Financial Statements

#### *Opinion*

We have audited the financial statements of ASB Property and Liability Fund (Fund) as of and for the years ended June 30, 2023 and 2022, and the related notes to the financial statements, which collectively comprise the Fund's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Fund as of June 30, 2023 and 2022, and the changes in its financial position and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinion*

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Fund and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### *Emphasis of Matter*

As discussed in Note 1, the financial statements of the Fund reporting entity are intended to present the net position, changes in net position, and cash flows of only the activities of the Fund. They do not purport to, and do not, present fairly the financial position of the Associated School Boards Protective Trust as of June 30, 2023 and 2022, and the changes in its net position or its cash flows for the years then ended, in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

As noted in Note 5 to the financial statements, the Fund does not have a reinsurance agreement that provides aggregate stop loss for certain lines of coverage as of June 30, 2023 and 2022. In the event of future catastrophic losses, the retained risks could exceed available net position and could have a material impact on the solvency of the Fund. Our opinion is not modified with respect to this matter.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Fund's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fund's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Fund's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Ten-Year Schedule of Claims Development Information and the Combining Schedules of the Estimated Liability for Reported and Unreported Claims and Claims Adjustment Expenses be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management’s discussion and analysis that the accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 8, 2024, on our consideration of the Fund’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Fund’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Fund’s internal control over financial reporting and compliance.



Fargo, North Dakota  
March 8, 2024

ASB Property and Liability Fund  
Statements of Net Position  
June 30, 2023 and 2022

	2023	2022
Assets		
Current Assets		
Cash and cash equivalents	\$ 295,626	\$ 1,165,027
Noncurrent Assets		
Investment in external pool	1,642,167	597,573
Total assets	\$ 1,937,793	\$ 1,762,600
Liabilities and Net Position		
Current Liabilities		
Current portion of estimated liability for reported and unreported claims and claims adjustment expenses	\$ 1,108,026	\$ 1,617,673
Accounts payable	11,709	4,796
Total current liabilities	1,119,735	1,622,469
Long-term Liabilities		
Estimated liability for reported and unreported claims and claims adjustment expenses, less current portion	520,299	129,650
Total liabilities	1,640,034	1,752,119
Net Position		
Unrestricted net position	297,759	10,481
Total liabilities and net position	\$ 1,937,793	\$ 1,762,600

ASB Property and Liability Fund  
Statements of Revenues, Expenses, and Changes in Net Position  
Years Ended June 30, 2023 and 2022

	2023	2022
Operating Revenues		
Member contributions earned	\$ 2,117,380	\$ 2,212,435
Less: Reinsurance premiums and service fees	(1,096,370)	(1,233,480)
Net operating revenues	1,021,010	978,955
Operating Expenses		
Claims and claims adjustment expenses incurred, net	576,254	331,186
Underwriting gain	444,756	647,769
General and Administrative Expenses		
Administrative	169,383	175,689
Appraisal fees	1,000	25,400
Other	38,488	31,873
Total general and administrative expenses	208,871	232,962
Operating income	235,885	414,807
Nonoperating Revenues		
Net investment income	51,393	3,582
Change in net position	287,278	418,389
Net Position		
Beginning of year	10,481	(407,908)
End of year	\$ 297,759	\$ 10,481

## ASB Property and Liability Fund

Statements of Cash Flows

Years Ended June 30, 2023 and 2022

	2023	2022
Operating Activities		
Contributions received	\$ 2,117,380	\$ 2,230,493
Reinsurance premiums paid	(1,096,370)	(1,233,480)
Underwriting and expenses of operations paid	(201,958)	(257,160)
Claims and claims adjustment expenses paid	(695,252)	(782,024)
Net Cash from (used for) Operating Activities	123,800	(42,171)
Investing Activity		
Sale (purchase) of external investment pool	(1,044,594)	601,503
Investment income received	51,393	3,582
Net Cash (used for) from Investing Activity	(993,201)	605,085
Net Change in Cash	(869,401)	562,914
Cash and Cash Equivalents, Beginning of Year	1,165,027	602,113
Cash and Cash Equivalents, End of Year	\$ 295,626	\$ 1,165,027
Reconciliation of Operating Income to Net Cash (Used For)		
Operating Activities:		
Operating income:	\$ 235,885	\$ 414,807
Decrease in assets:		
Due from member	-	18,058
Increase (decrease) in liabilities:		
Estimated liability for reported and unreported claims and claims adjustment expenses	(118,998)	(450,838)
Accounts payable	6,913	(24,198)
Net cash from (used for) Operating Activities	\$ 123,800	\$ (42,171)



**Note 1 - Principal Business Activity and Significant Accounting Policies****Reporting Entity**

ASB Property and Liability Fund (Fund) is one of three sub-funds of the Associated School Boards Protective Trust (Trust). The Trust is a separate legal entity pursuant to South Dakota Codified law formed under the joint powers provisions as provided for in the laws. The Trust is governed by a Joint Powers Agreement and Bylaws (Bylaws). Each member also annually signs a Participation Agreement, which also binds the member to adhere to the Trust's Bylaws. The Fund was formed in 1991 to provide property and liability coverage for member organizations belonging to the Associated School Boards of South Dakota (ASBSD). To be eligible for membership, an applicant must be a public agency and be a member of ASBSD. There were 22 and 24 members of the Fund as of June 30, 2023 and 2022, respectively, which were primarily school districts in the state of South Dakota. The objective of the Fund is to formulate, develop, and administer on behalf of the member organizations, a program of property and liability coverage through pooling risks, self-insurance and joint purchases of insurance. The three sub-funds are supervised by a seven member Associated School Boards Protective Trust Board of Trustees (Board of Trustees).

The Fund operates as a single proprietary fund, more specifically as an enterprise fund. The Fund distinguishes operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services in connection with the Fund's principal ongoing operations. Nonoperating revenues and expenses result primarily from investment activities.

The Fund is exposed to various risks of loss related to torts and errors and omissions. The Fund has commercial insurance to mitigate its risks.

The Fund's contract with its members provides for assessment provisions from the members. Members agree to continue membership in the Fund for one year and may withdraw from the Fund for any year thereafter upon giving written notice to the Fund in accordance with the applicable agreements. A member is liable for additional assessments as determined by the Board of Trustees. Any member whose membership has been terminated by the Fund will only retain an interest in any accrued or current excess contributions as determined by the Board of Trustees.

In the event of termination or dissolution of the Fund, all assets in excess of liabilities, including a sufficient reserve for unreported liabilities shall be returned to the then active members on a pro-rata basis as determined by the Board of Trustees and at such point in time that the Board of Trustees is assured all liabilities have been satisfied.

**Basis of Presentation**

The financial statements have been prepared using the accrual basis of accounting. The Pool prepares its financial statements primarily following the guidance of Governmental Accounting Standards Board (GASB) Statement No. 10, *Accounting and Financial Reporting for Risk Financing and Related Insurance Issues* (as amended by subsequent GASB statements) along with other applicable standards issued by the GASB. GASB Statement No. 10 establishes accounting and financial reporting standards for risk financing and insurance-related activities of public entity risk pools.

**Estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. Material estimates that are particularly susceptible to significant change in the near-term relate to the estimated liability for reported and unreported claims and claims adjustment expenses and amounts recoverable from reinsurers under excess of loss and aggregate coverages.

**Cash and Cash Equivalents**

For purposes of reporting the statements of cash flows, the Fund includes as cash equivalents all highly liquid investments with an original maturity of three months or less at the date of acquisition and which are not subject to withdrawal restrictions or penalties.

**Receivables**

Receivables are recorded based on amounts due from members and other third-party payers, and amounts estimated to be received or recovered from reinsurers and other third-party payers. The Fund evaluates the collectability of such receivables monthly based on the reinsurers, members or other third-party payers' financial condition, credit history, and current economic conditions. Receivables are written off when deemed uncollectible. As of June 30, 2023 and 2022, there was no allowance for doubtful accounts. Recoveries of receivables previously written off are recorded when received.

**Reinsurance**

In the normal course of business, the Fund seeks to reduce the loss that may arise from events that cause unfavorable underwriting results, by reinsuring certain levels of risk in various areas of exposure with other insurance enterprises or reinsurers.

Amounts recoverable from reinsurers under excess of loss and aggregate coverages are estimated in a manner consistent with the development of the estimated liability for reported and unreported claims and claims adjustment expenses.

Amounts recoverable from reinsurers that relate to paid claims and claim adjustment expenses are classified as assets, net of an allowance for any estimated uncollectible amounts, and as a reduction to claims expenses incurred. Estimated amounts recoverable from reinsurers that related to unpaid claims and claims adjustment expenses are recorded as a reduction of insurance liabilities and claims expenses incurred. Reinsurance premiums paid and reinsurance recoveries on claims are netted against related earned member contributions and claims and claims adjustment expenses incurred, respectively. As of June 30, 2023 and 2022, the allowance for estimated uncollectible accounts was \$0.

Amounts payable to reinsurers relate to overpayments received from reinsurance companies. In the normal course of business, reinsurance companies may pay large claims in advance in order to provide the Fund adequate financing. The amounts left over are returned to the reinsurance company when the claims are closed.

### **Fair Value Measurements**

The Company has determined the fair value of certain assets and liabilities in accordance with generally accepted accounting principles, which provides a framework for measuring fair value.

Fair value is defined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. Valuation techniques should maximize the use of observable inputs and minimize the use of unobservable inputs.

A fair value hierarchy has been established, which prioritizes the valuation inputs into three broad levels. Level 1 inputs consist of quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date. Level 2 inputs are inputs other than quoted prices included within Level 1 that are observable for the related asset or liability. Level 3 inputs are unobservable inputs related to the asset or liability. There have been no changes in Level 1, Level 2, and Level 3 and no changes in valuation techniques for these assets or liabilities for the years ended June 30, 2023 and 2022.

### **Investments in External Pool**

The Fund has investments held in an investment pool that qualifies as an external investment pool that elects to measure for financial reporting purposes all of their investments at amortized cost. The participants in these pools should measure their investments at amortized cost for financial reporting purposes. This measurement approximates fair value and mirrors the operation of the external investment pool that transact with the participant. As there is a readily determinable fair value the investments will be disclosed as an asset measured at fair value. There is no presence of any limitation or restrictions on participant withdrawals from this external investment pool.

### **Income Taxes**

The Fund's income is excludable from income tax under section 115 of the Internal Revenue Code. A private letter ruling on the Fund's tax-exempt status has not been requested.

### **Operating Revenues**

Members are billed annually in advance for member contributions. Income from such contributions is recorded as earned during the coverage period. When applicable, contributions received in advance for coverage in the following policy year are recorded as advance member contributions. Revenue is reduced by reinsurance premiums ceded to reinsurance companies.

**Estimated Liability for Reported and Unreported Claims and Claims Adjustment Expenses**

The coverage offered by the Fund is on an occurrence basis, except for errors and omission coverage, which is on a claims-made basis. Occurrence basis coverage provides for payment of claims that occur during the period of coverage regardless of when the claim is reported. Claims-made coverage provides for the payment of claims that are reported during the policy period. The estimated liability for reported and unreported claims and claims adjustment expenses is based upon data developed by an external actuary. Industry experience and statistics were used to develop the estimated liability. The claims history of the Fund was also considered. The liability includes estimates of the costs to settle individual claims which have been reported, plus a provision for claims and costs incurred but not yet reported. A provision for inflation in the calculation of estimated future claims costs is implicit in the calculation because reliance is placed both on actual historical data that reflects past inflation and on other factors that are considered to be appropriate modifiers of past experience. Claims are reduced for subrogation when payment is measurable and likely to be received. Given the nature of subrogation, recoveries are considered suspect until payment is received. The liability is reported at estimated value using a 90% confidence interval as of June 30, 2023 and 2022. The liability reported at present value using a 2.0% discount factor as of June 30, 2023 and 2022.

As adjustments to this estimated liability become necessary, such adjustments are reflected in current operations. Management of the Fund believes the estimated liability for reported and unreported claims and claims adjustment expenses is sufficient to cover the ultimate net cost of incurred claims, but such reserves are necessarily based on estimates and the ultimate liability may be greater or less than the amounts estimated. An independent actuary assisted management with the establishment of estimated claims liabilities.

**Net Position**

Net position represents the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources in the financial statements. The Fund has no deferred inflows or outflows of resources.

Any surplus monies for a fiscal year in excess of the amount necessary to fulfill all obligations of the Fund for that year may be refunded to the members at the discretion of the Board of Trustees. No dividends were declared by the Board of Trustees during the fiscal years ended June 30, 2023 and 2022. Discretionary dividends are reported as an expense of the Fund in the year declared.

**Contribution Deficiency Reserve**

To the extent that contribution received or to be received for specific classes of business are insufficient to cover estimated costs over the life of the underlying contracts, the Fund establishes an accrual for the related contribution deficiency. The Fund anticipates investment income in determining if a contribution deficiency exists. During 2023 and 2022, there was no contribution deficiency reserve recorded.

**Subsequent Events**

The Fund has evaluated subsequent events through March 8, 2024, the date which the financial statements were available to be issued.

**Note 2 - Deposits**

The Fund's cash accounts are comprised of deposit and demand accounts, which have bank balances totaling \$295,667 and \$1,181,517 as of June 30, 2023 and 2022, respectively. Custodial credit risk is the risk that in the event of a bank failure, the Fund's deposits may not be returned to it. As of June 30, 2023 and 2022, deposits of \$45,667 and \$931,517, respectively, were exposed to custodial credit risk, as they were uninsured, and the collateral was held by the pledging bank, not in the Fund's name. As of June 30, 2023 and 2022, investments of \$1,642,167 and \$597,573 were exposed to custodial credit risk as they were uninsured and not registered in the Fund's name.

**Note 3 - Investment in External Pool**

There are three general valuation techniques that may be used to measure fair value, as described below:

1. Market Approach – Uses prices and other relevant information generated by market transactions involving identical or comparable assets or liabilities. Prices may be indicated by pricing guides, sale transactions, market trades, or other sources;
2. Cost Approach – Based on the amount that currently would be required to replace the service capacity of an asset (replacement cost); and
3. Income Approach – Uses valuation techniques to convert future amounts to a single present amount based on current market expectations about the future amounts (includes present value techniques and option-pricing models). Net present value is an income approach where a stream of expected cash flows is discounted at an appropriate market interest rate.

## ASB Property and Liability Fund

Notes to Financial Statements

June 30, 2023 and 2022

Assets and liabilities itemized below were measured at fair value during the year ended using the market and income approaches. The market approach was used for Level 1 and Level 2 assets and liabilities.

	Total	Quoted Prices in Active Markets (Level 1)	Other Observable Inputs (Level 2)	Unobservable Inputs (Level 3)
June 30, 2023				
Investment in External pool	\$ 1,642,167	\$ -	\$ 1,642,167	\$ -
June 30, 2022				
Investment in External pool	\$ 597,573	\$ -	\$ 597,573	\$ -

#### **Note 4 - Service Agreements**

The Fund has an agreement with Claim Associates, Inc. (CAI) to provide property and liability claims administration services for claims incurred. Total fees incurred under this agreement for the fiscal years ended June 30, 2023 and 2022 were \$100,568 and \$89,526, respectively, and are included in claims and claims adjustment expenses incurred in the statement of revenues, expenses and changes in net position.

The Fund has an agreement with CAI for appraisal and loss control services that will expire on May 31, 2025 and an agreement with CBIZ that is expected to be completed by October 24, 2023. The agreement provides that the Fund will remit monthly payments based on the time and expense incurred to perform the appraisal and loss control services. Total appraisal fees incurred under this agreement for the fiscal years ended June 30, 2023 and 2022 were \$1,000 and \$25,400, respectively, and are included in general and administrative expenses in the statements of revenues, expenses and changes in net position.

**Note 5 - Reinsurance**

The Fund utilizes reinsurance agreements to limit maximum loss and minimize exposures on larger risks.

The liability reinsurance agreements in effect for the fiscal years ended June 30, 2023 and 2022 provide that individual claims in excess of \$100,000 per occurrence to a reinsurer limit of \$5,000,000 per occurrence are indemnified. The 2023 and 2022 agreements also provide an aggregate stop loss protection amount for aggregate claims in excess of \$241,650 and \$258,800, respectively.

The property reinsurance agreements in effect for the fiscal years ended June 30, 2023 and 2022 provide that individual claims in excess of \$100,000 to a reinsurer limit of \$300,000,000 per occurrence are indemnified. Sublimits apply for certain perils such as flood, business income and other risks. The agreements for the years ended June 30, 2023 and 2022 do not provide an aggregate stop loss protection. Open loss years from 2001 through June 30, 2021 had various levels of aggregate stop loss protection in place.

The crime policy reinsurance agreements in effect for the fiscal years ended June 30, 2023 and 2022 provide that individual claims in excess of \$10,000 to a limit defined in the policy, which varies up to \$1,000,000 in indemnity.

The boiler and machinery reinsurance agreements in effect for the fiscal years ended June 30, 2023 and 2022 provide that individual claims in excess of \$5,000 to a limit defined in the policy, which ranges from \$15,000 to \$5,000,000 per breakdown type are indemnified.

The Fund would be liable for any obligations that the reinsurance companies are unable to meet under the reinsurance agreements. Estimated reinsurance amounts are deducted from the estimated liability for reported and unreported claims and claims adjustment expenses as of June 30, 2023 and 2022, respectively. Changes in the ultimate loss estimates could impact changes in the reinsurance recoveries offsetting the net reserve. During the fiscal years ended June 30, 2023 and 2022, claims expense was net of \$- and \$7,448, respectively, of recoveries from reinsurance companies under contract.

In the event of future catastrophic losses, the retained risks could exceed available net position and could have a material impact on the solvency of the Fund. The Fund's contract with its member does provide for assessments provisions from the members. A member is liable for additional assessments as determined by the Board of Trustees.

**Note 6 - Estimated Liability for Reported and Unreported Claims and Claims Adjustment Expenses**

The Fund establishes liabilities for both reported and unreported covered events, which includes estimates of both future payments of claims and related claims adjustment expenses. The following is a summary of the changes in those aggregate liabilities for the fiscal years ended June 30, 2023 and 2022.

	<u>2023</u>	<u>2022</u>
Reported and unreported claims and claims adjustment expense liabilities at beginning of year	\$ 1,747,323	\$ 2,198,161
Incurred claims and claims adjustment expenses		
Provision for insured events of the current year	467,702	674,934
Provision for insured events of prior years	<u>108,552</u>	<u>(343,748)</u>
Total incurred claims and claims adjustment expenses	<u>576,254</u>	<u>331,186</u>
Payments		
Claims and claims adjustment expenses attributable to insured events of the current year	225,157	337,498
Claims and claims adjustment expenses attributable to insured events of prior years	<u>470,095</u>	<u>444,526</u>
Total payments	<u>695,252</u>	<u>782,024</u>
Reported and unreported claims and claims adjustment expense liabilities at end of year	<u>\$ 1,628,325</u>	<u>\$ 1,747,323</u>

In 2023 and 2022 there was an increase and decrease, respectively, in the prior year provisions of incurred claims and claims adjustment expenses resulted from changes in loss development experience as more information became known and payments made. There were no significant changes to assumption in the methodology to establish these significant estimates during the years ended June 30, 2023 and 2022.



**Note 7 - Related Party Transactions**

ASBSD is a private nonprofit membership corporation comprised of local school districts organized for the purpose of reducing the burdens of government and promoting the exchange and dissemination of information and ideas designed for the efficient administration and conduct of public-school affairs, for the purpose of research, for the improvement of school administration and for the purpose of promoting the general welfare of public school systems in the state of South Dakota. ASBSD is the sponsoring organization of the Fund.

As of June 30, 2023 and 2022, there are no payments owed to a related party for the Fund.

**Administration Agreement**

The Trust oversees three sub-funds known as the ASB Property and Liability Fund, ASB Workers' Compensation Fund, and the South Dakota School District Benefit Fund.

The Trust has an agreement with ASBSD in which ASBSD provides to the Trust, administrative oversight in the implementation and management of the Trust's activities including performing investment, promotion and accounting services for the Fund, among other activities. Under the agreement, ASBSD receives an administrative fee of eight percent of the contributions earned, including agent fees, from member school districts on behalf of the Fund. Amounts incurred by the Fund under the agreement during the fiscal years ended June 30, 2023 and 2022, were \$169,384 and \$175,689, respectively. The agreement was effective on July 1, 2020 for one year and automatically renews annually for the period July 1 through June 30 unless either party gives written notice of intent not to renew at least twelve months prior to the termination date. No notice of intent was given by either party during 2023.

**Note 8 - Contingencies**

The Fund is a party to various legal actions and is subject to various claims arising in the ordinary course of business. Management believes that the disposition of these matters will not have a material adverse effect on the Fund's financial position or results of operations.



Required Supplementary Information  
June 30, 2023 and 2022

## ASB Property and Liability Fund

**ASB Property and Liability Fund**  
**Ten - Year Schedule of Claims Development Information - Unaudited**  
**Year Ended June 30, 2023**

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Net earned member contributions and investment income										
Earned	\$ 2,572,877	\$ 2,779,108	\$ 3,215,919	\$ 3,016,215	\$ 3,085,913	\$ 2,938,404	\$ 3,924,404	\$ 2,126,047	\$ 2,216,017	\$ 2,168,773
Ceded	<u>(1,127,904)</u>	<u>(1,258,163)</u>	<u>(1,529,002)</u>	<u>(1,388,260)</u>	<u>(1,613,713)</u>	<u>(1,563,118)</u>	<u>(1,896,263)</u>	<u>(1,059,599)</u>	<u>(1,233,480)</u>	<u>(1,096,370)</u>
Net earned	<u>1,444,973</u>	<u>1,520,945</u>	<u>1,686,917</u>	<u>1,627,955</u>	<u>1,472,200</u>	<u>1,375,286</u>	<u>2,028,141</u>	<u>1,066,448</u>	<u>982,537</u>	<u>1,072,403</u>
Unallocated expenses	446,780	391,367	463,251	366,151	362,416	354,519	431,982	233,391	232,962	208,871
Estimated claims and expenses, end of policy year										
Incurred	4,074,242	3,330,496	2,519,832	2,165,453	2,270,951	2,638,122	1,409,325	2,078,548	688,372	487,887
Ceded	<u>(2,275,371)</u>	<u>(2,366,414)</u>	<u>(1,174,253)</u>	<u>(945,890)</u>	<u>(511,294)</u>	<u>(1,772,213)</u>	<u>(461,027)</u>	<u>(297,920)</u>	<u>(13,438)</u>	<u>(20,185)</u>
Net incurred	<u>1,798,871</u>	<u>964,082</u>	<u>1,345,579</u>	<u>1,219,563</u>	<u>1,759,657</u>	<u>865,909</u>	<u>948,298</u>	<u>1,780,628</u>	<u>674,934</u>	<u>467,702</u>
Net paid (cumulative) as of										
End of policy year	633,089	171,405	802,477	535,973	606,048	418,749	325,088	447,074	247,972	124,589
One year later	1,000,617	799,752	929,580	633,932	1,054,755	678,158	1,120,432	800,657	596,787	
Two years later	1,001,423	808,075	947,625	698,953	1,094,126	736,703	1,147,006	842,296		
Three years later	1,003,767	808,166	965,907	698,953	1,088,083	736,703	1,203,104			
Four years later	1,190,249	808,166	975,504	698,953	1,148,321	736,703				
Five years later	1,211,331	808,166	993,102	698,953	1,169,689					
Six years later	1,213,533	808,166	993,105	742,856						
Seven years later	1,215,152	808,166	949,200							
Eight years later	1,215,152	808,166								
Nine years later	1,216,727									
Reestimated ceded claims and expenses	2,275,371	2,366,414	1,174,253	945,890	511,294	1,772,213	461,027	297,920	13,438	20,185
Reestimated net incurred claims and expenses										
End of policy year	959,412	964,082	1,345,579	1,219,563	1,759,657	865,909	774,000	1,411,000	798,000	467,702
One year later	1,278,302	951,913	1,163,545	850,984	1,137,000	763,463	1,463,707	1,201,000	1,024,000	
Two years later	1,045,582	832,000	968,645	806,000	1,215,000	745,949	1,349,000	1,229,000		
Three years later	1,014,582	809,121	991,661	698,953	1,185,308	742,949	1,207,966			
Four years later	1,219,356	808,166	1,018,645	698,953	1,170,308	737,949				
Five years later	1,219,695	808,166	993,102	698,953	1,171,308					
Six years later	1,258,396	808,166	993,102	742,856						
Seven years later	1,230,396	808,166	949,200							
Eight years later	1,229,396	808,166								
Nine years later	1,229,396									
Increase (decrease) in estimated net incurred claims and expenses from end of policy year	269,984	(155,916)	(396,379)	(476,707)	(588,349)	(127,960)	433,966	(182,000)	226,000	-

ASB Property and Liability Fund

Combining Schedules of the Estimated Liability for Reported and Unreported Claims and Claims Adjustment Expenses - Unaudited  
Years Ended June 30, 2023 and 2022

	2023			2022		
	Property	Liability	Total	Property	Liability	Total
Reported and unreported claims and claims adjustment expense liabilities at beginning of year	\$ 1,543,779	\$ 203,544	\$ 1,747,323	\$ 1,962,961	\$ 235,200	\$ 2,198,161
Incurring claims and claims adjustment expenses						
Provision for insured events of the current year	426,391	41,311	467,702	566,524	108,410	674,934
Provision for insured events of the prior years	133,551	(24,999)	108,552	(310,748)	(33,000)	(343,748)
Total incurred claims and claims adjustment expenses	559,942	16,312	576,254	255,776	75,410	331,186
Payments						
Claims and claims adjustment expenses attributable to insured events of the current year	200,117	25,040	225,157	266,080	71,418	337,498
Claims and claims adjustment expenses attributable to insured events of prior years	419,106	50,989	470,095	408,878	35,648	444,526
	619,223	76,029	695,252	674,958	107,066	782,024
Reported and unreported claims and claims adjustment expense liabilities at end of year	\$ 1,484,498	\$ 143,827	\$ 1,628,325	\$ 1,543,779	\$ 203,544	\$ 1,747,323



**Independent Auditor’s Report on Internal Control over Financial Reporting and  
on Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with *Government Auditing Standards***

To the Board of Trustees  
ASB Property and Liability Fund  
Pierre, South Dakota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of ASB Property and Liability Fund (Fund) as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Fund’s basic financial statements, and have issued our report thereon dated March 8, 2024.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Fund’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Fund’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Fund’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified certain deficiencies in internal control, described in the accompanying Schedule of Findings and Responses as items 2023-A and 2023-B that we consider to be significant deficiencies.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Fund’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**ASB Property and Liability Fund’s Response to Findings**

*Government Auditing Standards* requires the auditor to perform limited procedures on the Fund’s response to the findings identified in our audit and described in the accompanying Schedule of Findings and Responses. The Fund’s response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Fargo, North Dakota  
March 8, 2024

## Schedule of Findings and Responses

### Finding 2023 - A

#### **Significant Deficiency in Internal Control over Financial Reporting – Preparation of Financial Statements**

*Condition* – The Fund does not have an internal control system designed to provide for the preparation of the financial statements being audited. The auditors were requested to, and did, draft the financial statements and accompanying notes to the financial statements.

*Criteria* – A good system of internal accounting control contemplates an adequate system for internally preparing the Fund’s financial statements.

*Effect* – The disclosures in the financial statements could be incomplete.

*Cause* – The Fund does not have an internal control system designed to provide for the preparation of the financial statements and related financial statement disclosures being audited.

*Recommendation* – It is the responsibility of management and those charged with governance to make the decision whether to accept the degree of risk associated with this condition because of cost or other considerations.

*View of Responsible Officials and Planned Corrective Actions* – Management of the Fund concurs and will accept the finding. The governing board does receive quarterly financial statements prepared by Management, but the governing board agrees it is too costly and time prohibitive for Management to prepare the audited financial statements. The governing board request the auditors prepare the financial statements. We understand the risk related to having the auditor prepare the financial statements and will review the risk associated with such as an on-going item.

## Schedule of Findings and Responses

### Finding 2023 - B

#### Significant Deficiency in Internal Control over Financial Reporting – Segregation of Duties

*Condition* – The Fund does not have enough staff to adequately separate duties in cash receipts, cash disbursements, accounts payable and purchasing, and general ledger maintenance and reconciliation.

*Criteria* – A good system of internal control requires an adequate segregation of duties so that no one individual has incompatible responsibilities. No one person should have more than one duty relating to the authorization (approval), custody of assets (check signers), record keeping, and reconciliation functions.

*Effect* – Inadequate segregation of duties could adversely affect the Fund's ability to detect misstatements in amounts that would be material in relation to the financial statements in a timely period by employees in the normal course of performing their assigned functions.

*Cause* – There is a limited amount of office employees involved in the internal control process.

*Recommendation* – The functions should be reviewed to determine if additional segregation of duties is feasible and to improve the efficiency and effectiveness of financial management and financial statement accuracy for the Fund. Segregation of authorization, custody of assets, record keeping, and reconciliation functions would assist in mitigating the risk of fraud or misstatements to the financial statements.

*View of Responsible Officials and Planned Corrective Actions* – Management of the Fund concurs and will review the recommendation above to determine if there are possible cost-effective methods that would assist in mitigating the risk related to segregation of duties.