

**SECTION III--ACCOUNTING RECORDS**

**ILLUSTRATION 2**

**TALLY SHEET**

School Function \_\_\_\_\_

Date Held \_\_\_\_\_

Ticket Seller \_\_\_\_\_

Beginning Change

Type of Ticket	Value of Ticket	Beginning Ticket Number	Ending Ticket Number	No. of Tickets Sold	Value of Tickets Sold
Total Sales					\$ _____
Total Beginning Change and Sales					\$ _____
Actual Cash Remitted to Business Office					\$ _____
Long or Short					\$ _____
Receipt No. _____				(Actual Cash Less Beginning Change)	\$ _____

\_\_\_\_\_  
(Signature of ticket seller)