

POTTER COUNTY

AUDIT REPORT

For the Two Years Ended December 31, 2020

POTTER COUNTY
COUNTY OFFICIALS
December 31, 2020

Board of Commissioners:
Jesse Zweber – Chairman
William Frost
Ken Iverson
Pat Everson
Sandra K. Hagny

Auditor:
Shawna Shaw

Treasurer:
Jeanie Lagan

State's Attorney:
Craig Smith

Register of Deeds:
Elaine Storkson

Sheriff:
Curt Hamburger

POTTER COUNTY
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RUSSELL A. OLSON
AUDITOR GENERAL

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

County Commission
Potter County
Gettysburg, South Dakota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the modified cash basis of accounting financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Potter County, South Dakota (County), as of December 31, 2020, and for each of the years in the biennial period then ended, and the related notes to the financial statements, which collectively comprise the County's basic financial statements and have issued our report thereon dated July 5, 2022.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the County's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying Schedule of Current Audit Findings as item No. 2020-001 that we consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, and contracts, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The County did not wish to respond to the finding identified in our audit as described in the accompanying Schedule of Current Audit Findings.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. As required by South Dakota Codified Law 4-11-11, this report is a matter of public record and its distribution is not limited.

A handwritten signature in black ink that reads "Russell A. Olson". The signature is written in a cursive, flowing style.

Russell A. Olson
Auditor General

July 5, 2022

POTTER COUNTY
SCHEDULE OF PRIOR AND CURRENT AUDIT FINDINGS

SCHEDULE OF PRIOR AUDIT FINDINGS

Prior Audit Findings:

Finding No. 2018-001:

The unassigned fund balance of the General Fund exceeded the maximum allowed by South Dakota Codified Law (SDCL) 7-21-18.1 by approximately \$894,000 as of December 31, 2018. This finding has been resolved.

Finding No. 2018-002:

The County improperly expended \$15,125.52 of Secondary Road Reserve Funds and did not maintain adequate reserves for the Secondary Road Reserve as required by SDCL 31-12-27. This finding has been resolved.

SCHEDULE OF CURRENT AUDIT FINDINGS

Current Audit Finding:

Internal Control-Related Findings - Significant Deficiency

Financial Reporting Errors

Finding No. 2020-001:

Criteria:

The County's internal control structure should be designed to provide for the preparation of the annual financial reports, which includes having an adequate system for recording and processing entries material to the annual financial reports being audited in accordance with the modified cash basis of accounting.

Condition:

The County does not have an internal control system designed to provide for the preparation of the annual financial reports in accordance with the modified cash basis of accounting. We noted numerous significant reporting errors within the annual reports prepared by the County.

Context:

We noted the following significant errors in the County's annual financial reports for the years ended December 31, 2019 and December 31, 2020.

- a. The 2020 Statement of Net Position contained the following significant errors:
 - Cash and Cash Equivalents was overstated and Investments was understated by \$800,000.00.
 - Restricted for Road and Bridge Purposes was understated by \$821,374.98.
 - Restricted for Other Purposes was overstated by \$368,697.58.
 - Unrestricted Net Position was overstated by \$452,677.40.

- b. The 2020 Statement of Activities contained the following significant errors:
- Operating Grants – General Government was overstated by \$141,321.18.
 - General Revenues – Unrestricted Grants and Contributions was overstated by \$152,397.80.
 - Operating Grants – Public Safety was understated by \$126,376.28.
 - Operating Grants – Public Works was understated by \$156,843.03.
- c. The 2019 Statement of Activities contained the following significant errors:
- Operating Grants – General Government was overstated by \$187,827.30.
 - Operating Grants – Public Works was understated by \$138,686.43.
- d. The 2020 Governmental Funds Balance Sheet contained the following significant errors:
- General Fund Cash and Cash Equivalents was overstated and Investments was understated by \$800,000.00.
 - General Fund Unassigned Fund Balance was overstated and Assigned Fund Balance was understated by \$254,179.00.
 - Road and Bridge Fund Assigned Fund Balance was overstated and Restricted Fund Balance was understated by \$466,653.98.
 - Other Governmental Funds Restricted Fund Balance was overstated and Assigned Fund Balance was understated by \$13,976.58.
- e. The 2020 Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balance contained the following errors:
- Road and Bridge Fund Federal Payments in Lieu of Tax was overstated and State Grant Revenues was understated by \$152,397.80.
 - Other Governmental Funds Public Library Expenditures and Culture and Recreation Revenues were both understated by \$17,638.14.
- f. The 2019 Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balance contained the following errors:
- Other Governmental Funds State Grant Revenues was overstated and 911 Remittance Revenues were understated by \$30,366.70.

Effect:

Inaccurate and incomplete information may be presented to the users of the annual financial reports.

Cause:

The County does not have an internal control system designed to provide for the preparation of the annual financial reports in accordance with the modified cash basis of accounting.

Recommendation:

We recommend that the County strengthen internal controls over financial reporting.

Views of responsible officials:

Management chose not to respond to this finding.



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RUSSELL A. OLSON
AUDITOR GENERAL

INDEPENDENT AUDITOR'S REPORT

County Commission
Potter County
Gettysburg, South Dakota

Report on the Financial Statements

We have audited the accompanying modified cash basis of accounting financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Potter County, South Dakota (County), as of December 31, 2020, and for each of the years in the biennial period then ended, and the related notes to the financial statements, which collectively comprise the County's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The County's management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1.c.; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is responsible for the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the County's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position on a modified cash basis of accounting of the governmental activities, each major fund, and the aggregate remaining fund information of Potter County as of December 31, 2020, and the respective changes in financial position thereof for each of the years in the biennial period then ended in accordance with the modified cash basis of accounting described in Note 1.c. to the financial statements.

Basis of Accounting

We draw attention to Note 1.c. of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Emphasis of Matter

As discussed in Notes 2 and 13 to the financial statements, in 2020, the County implemented Governmental Accounting Standards Board (GASB) Statement No. 84, Fiduciary Activities, which has resulted in a restatement of the net position as of January 1, 2020. Our opinions are not modified with respect to this matter.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the modified cash basis of accounting financial statements that collectively comprise the County's basic financial statements. The Budgetary Comparison Schedules and the Schedule of the County's Proportionate Share of the Net Pension Liability (Asset) listed in the Table of Contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 5, 2022, on our consideration of the County's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control over financial reporting and compliance.



Russell A. Olson
Auditor General

July 5, 2022

POTTER COUNTY
STATEMENT OF NET POSITION - MODIFIED CASH BASIS
December 31, 2020

	<u>Primary Government Governmental Activities</u>
ASSETS:	
Cash and Cash Equivalents	\$ 3,554,928.08
Investments	<u>800,000.00</u>
TOTAL ASSETS	<u><u>\$ 4,354,928.08</u></u>
NET POSITION:	
Restricted For: (See Note 7)	
Road and Bridge Purposes	\$ 821,374.98
Other Purposes	437,423.80
Unrestricted	<u>3,096,129.30</u>
TOTAL NET POSITION	<u><u>\$ 4,354,928.08</u></u>

The notes to the financial statements are an integral part of this statement.

POTTER COUNTY
STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS
For the Year Ended December 31, 2020

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Primary Government
				Governmental Activities
Primary Government:				
Governmental Activities:				
General Government	\$ 865,050.72	\$ 66,823.80	\$ 14,220.96	\$ (784,005.96)
Public Safety	387,901.31	15,474.73	177,683.60	(194,742.98)
Public Works	2,085,491.08	15,219.00	1,133,210.97	(937,061.11)
Health and Welfare	52,720.29	2,428.12		(50,292.17)
Culture and Recreation	172,608.90	323,004.27		150,395.37
Conservation of Natural Resources	106,919.59	5,062.25	4,737.00	(97,120.34)
Urban and Economic Development	11,610.81			(11,610.81)
Total Primary Government	<u>\$ 3,682,302.70</u>	<u>\$ 428,012.17</u>	<u>\$ 1,329,852.53</u>	<u>(1,924,438.00)</u>
General Revenues:				
Taxes:				
Property Taxes				2,190,138.21
Wheel Tax				46,083.39
State Shared Revenues				66,201.80
Grants and Contributions not Restricted to Specific Programs				37,985.20
Unrestricted Investment Earnings				52,601.16
Miscellaneous Revenue				81,176.84
Total General Revenues				<u>2,474,186.60</u>
Change in Net Position				549,748.60
Net Position - Beginning				<u>3,805,179.48</u>
NET POSITION - ENDING				<u>\$ 4,354,928.08</u>

The notes to the financial statements are an integral part of this statement.

POTTER COUNTY
STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS
For the Year Ended December 31, 2019

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Primary Government Governmental Activities
Primary Government:				
Governmental Activities:				
General Government	\$ 674,942.85	\$ 53,851.90	\$ 11,753.68	\$ (609,337.27)
Public Safety	416,438.01	21,503.13	59,545.17	(335,389.71)
Public Works	2,398,130.17	34,972.62	1,078,064.23	(1,285,093.32)
Health and Welfare	50,174.70	3,938.03		(46,236.67)
Culture and Recreation	159,801.59	4,570.38		(155,231.21)
Conservation of Natural Resources	91,841.46		5,152.00	(86,689.46)
Urban and Economic Development	11,462.92			(11,462.92)
Total Primary Government	\$ 3,802,791.70	\$ 118,836.06	\$ 1,154,515.08	(2,529,440.56)
General Revenues:				
Taxes:				
Property Taxes				2,169,960.20
Wheel Tax				46,248.89
State Shared Revenues				56,449.93
Grants and Contributions not Restricted to Specific Programs				38,306.26
Unrestricted Investment Earnings				56,421.36
Miscellaneous Revenue				17,235.59
Total General Revenues				2,384,622.23
Change in Net Position				(144,818.33)
Net Position - Beginning				3,949,997.81
NET POSITION - ENDING				\$ 3,805,179.48

The notes to the financial statements are an integral part of this statement.

POTTER COUNTY
BALANCE SHEET - MODIFIED CASH BASIS
GOVERNMENTAL FUNDS
December 31, 2020

	General Fund	Road and Bridge Fund	Other Governmental Funds	Total Governmental Funds
ASSETS:				
Cash and Cash Equivalents	\$ 2,209,103.14	\$ 876,215.93	\$ 469,609.01	\$ 3,554,928.08
Investments	800,000.00			800,000.00
TOTAL ASSETS	\$ 3,009,103.14	\$ 876,215.93	\$ 469,609.01	\$ 4,354,928.08
FUND BALANCES: (See Note 1.j.)				
Restricted	\$	\$ 821,374.98	\$ 437,423.80	\$ 1,258,798.78
Assigned	2,246,764.00	54,840.95	32,225.21	2,333,830.16
Unassigned	762,339.14		(40.00)	762,299.14
TOTAL FUND BALANCES	\$ 3,009,103.14	\$ 876,215.93	\$ 469,609.01	\$ 4,354,928.08

The notes to the financial statements are an integral part of this statement.

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POTTER COUNTY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - MODIFIED CASH BASIS
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2020

	<u>General Fund</u>	<u>Road and Bridge Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:				
Taxes:				
General Property Taxes--Current	\$ 1,824,825.64	\$ 276,367.09	\$ 67,217.87	\$ 2,168,410.60
General Property Taxes--Delinquent	13,516.57	1,946.11	532.33	15,995.01
Penalties and Interest	4,819.06	720.45	182.91	5,722.42
Telephone Tax (Outside)	10.18			10.18
Wheel Tax		46,083.39		46,083.39
Licenses and Permits	7,194.00		180.00	7,374.00
Intergovernmental Revenue:				
Federal Grants	138,991.59		16,370.55	155,362.14
Federal Shared Revenue	856.44	144.08	32.68	1,033.20
Federal Payments in Lieu of Taxes	36,952.00			36,952.00
State Grants		152,397.80		152,397.80
State Shared Revenue:				
Bank Franchise	29,572.41		1,081.77	30,654.18
Motor Vehicle Licenses		720,565.80		720,565.80
State Highway Fund (former 10% game)		15,382.00		15,382.00
Prorate License Fees		35,347.09		35,347.09
Secondary Road Remittances		205,900.83		205,900.83
Telecommunications Gross Receipts Tax	11,298.76			11,298.76
Motor Vehicle 1/4%	14,220.96			14,220.96
Motor Fuel Tax		3,617.45		3,617.45
911 Remittances			27,058.46	27,058.46
Liquor Tax Reversion (25%)	24,248.86			24,248.86
Charges for Goods and Services:				
General Government:				
Treasurer's Fees	1,077.00			1,077.00
Register of Deeds' Fees	37,790.00		6,852.20	44,642.20
Driver's License Exam	720.00			720.00
Legal Services	8,940.60		75.00	9,015.60
Clerk of Courts Fees	2,884.00			2,884.00

Public Safety:				
Law Enforcement	13,672.23			13,672.23
Public Works:				
Road Maintenance Contract Charges		15,219.00		15,219.00
Health and Welfare:				
Economic Assistance:				
Poor Lien Recoveries	2,000.00			2,000.00
Veterans Service Officer	1,875.00			1,875.00
Health Assistance:				
Women, Infants and Children	428.12			428.12
Culture and Recreation			323,004.27	323,004.27
Conservation of Natural Resources	5,062.25			5,062.25
Fines and Forfeits:				
Costs	1,038.50			1,038.50
Miscellaneous Revenue:				
Investment Earnings	35,819.05	14,664.49	2,117.62	52,601.16
Refund of Prior Year's Expenditures	2,617.68	1,116.82		3,734.50
Other	61,807.34	15,635.00		77,442.34
Total Revenues	<u>2,282,238.24</u>	<u>1,505,107.40</u>	<u>444,705.66</u>	<u>4,232,051.30</u>

Expenditures:

General Government:

Legislative:

Board of County Commissioners	99,422.13			99,422.13
Elections	30,271.90			30,271.90
Judicial System	1,097.44			1,097.44

Financial Administration:

Auditor	77,042.60			77,042.60
Treasurer	116,669.97			116,669.97

Legal Services:

State's Attorney	96,218.28			96,218.28
Court Appointed Attorney	18,476.52			18,476.52

Other General Government:

General Government Building	141,735.40			141,735.40
Director of Equalization	147,766.15			147,766.15
Register of Deeds	117,737.48		6,057.44	123,794.92
Veterans Service Officer	10,418.30			10,418.30
Predatory Animal	2,137.11			2,137.11

Public Safety:

Law Enforcement:

Sheriff	251,122.62			251,122.62
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POTTER COUNTY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - MODIFIED CASH BASIS
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2020
(Continued)

	<u>General Fund</u>	<u>Road and Bridge Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
County Jail	4,580.00			4,580.00
Coroner	9,053.89			9,053.89
Protective and Emergency Services:				
Fire Protection			68,000.00	68,000.00
Emergency and Disaster Services			15,013.28	15,013.28
Communication Center			40,131.52	40,131.52
Public Works:				
Highways and Bridges:				
Highways, Roads and Bridges		2,085,741.08		2,085,741.08
Health and Welfare:				
Economic Assistance:				
Support of Poor	9,094.50			9,094.50
Other	2,500.00			2,500.00
Health Assistance:				
Ambulance	16,000.00			16,000.00
Women, Infants and Children	1,999.73			1,999.73
Social Services:				
Care of Aged	4,500.00			4,500.00
Domestic Abuse			600.00	600.00
Mental Health Services:				
Mentally Ill	7,519.79			7,519.79
Developmentally Disabled	3,160.00			3,160.00
Mental Health Centers	2,329.00			2,329.00
Mental Illness Board	5,017.27			5,017.27
Culture and Recreation:				
Culture:				
Public Library	139,970.76		17,638.14	157,608.90
Other	1,000.00			1,000.00
Recreation:				
County Fair	7,000.00			7,000.00
Senior Center	7,000.00			7,000.00

Conservation of Natural Resources:				
Soil Conservation:				
County Extension	31,355.19			31,355.19
Soil Conservation Districts	15,000.00			15,000.00
Weed and Pest Control	60,564.40			60,564.40
Urban and Economic Development:				
Urban Development:				
Urban and Rural Development	9,110.81			9,110.81
Economic Development:				
Tourism, Industrial or Recreational Development	2,500.00			2,500.00
Total Expenditures	<u>1,449,371.24</u>	<u>2,085,741.08</u>	<u>147,440.38</u>	<u>3,682,552.70</u>
Excess of Revenues Over (Under) Expenditures	<u>832,867.00</u>	<u>(580,633.68)</u>	<u>297,265.28</u>	<u>549,498.60</u>
Other Financing Sources (Uses):				
Transfers In		300,000.00		300,000.00
Transfers Out	(300,000.00)			(300,000.00)
Insurance Proceeds		250.00		250.00
Total Other Financing Sources (Uses)	<u>(300,000.00)</u>	<u>300,250.00</u>	<u>0.00</u>	<u>250.00</u>
Net Change in Fund Balance	532,867.00	(280,383.68)	297,265.28	549,748.60
Fund Balance - Beginning	<u>2,476,236.14</u>	<u>1,156,599.61</u>	<u>172,343.73</u>	<u>3,805,179.48</u>
FUND BALANCE - ENDING	<u>\$ 3,009,103.14</u>	<u>\$ 876,215.93</u>	<u>\$ 469,609.01</u>	<u>\$ 4,354,928.08</u>

The notes to the financial statements are an integral part of this statement.

POTTER COUNTY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - MODIFIED CASH BASIS
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2019

	<u>General Fund</u>	<u>Road and Bridge Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:				
Taxes:				
General Property Taxes--Current	\$ 1,783,584.33	\$ 284,775.91	\$ 67,146.03	\$ 2,135,506.27
General Property Taxes--Delinquent	22,750.38	3,705.65	929.41	27,385.44
Penalties and Interest	5,878.22	940.71	227.86	7,046.79
Telephone Tax (Outside)	21.70			21.70
Wheel Tax		46,248.89		46,248.89
Licenses and Permits	5,095.00		330.00	5,425.00
Intergovernmental Revenue:				
Federal Grants	4,797.00		29,178.47	33,975.47
Federal Shared Revenue	1,016.23	178.14	39.89	1,234.26
Federal Payments in Lieu of Taxes	37,072.00			37,072.00
State Grants	355.00	134,827.44		135,182.44
State Shared Revenue:				
Bank Franchise	24,194.49		911.66	25,106.15
Motor Vehicle Licenses		693,155.10		693,155.10
Court Appointed Attorney/Public Defender	56.37			56.37
Prorate License Fees		34,595.54		34,595.54
63 3/4% Mobile Home		3,463.79		3,463.79
Secondary Road Remittances		208,415.93		208,415.93
Telecommunications Gross Receipts Tax	8,512.52			8,512.52
Motor Vehicle 1/4%	11,697.31			11,697.31
Motor Fuel Tax		3,606.43		3,606.43
911 Remittances			30,366.70	30,366.70
Liquor Tax Reversion (25%)	22,831.26			22,831.26
Charges for Goods and Services:				
General Government:				
Treasurer's Fees	1,263.35			1,263.35
Register of Deeds' Fees	31,468.50		6,001.70	37,470.20
Driver's License Exam	696.00			696.00
Legal Services	5,048.75		150.00	5,198.75

Clerk of Courts Fees	2,713.60			2,713.60
Public Safety:				
Law Enforcement	19,590.13			19,590.13
Sobriety Testing			678.00	678.00
Public Works:				
Road Maintenance Contract Charges		34,972.62		34,972.62
Health and Welfare:				
Economic Assistance:				
Poor Lien Recoveries	2,400.00			2,400.00
Veterans Service Officer	1,875.00			1,875.00
Health Assistance:				
Women, Infants and Children	1,538.03			1,538.03
Culture and Recreation			4,570.38	4,570.38
Fines and Forfeits:				
Costs	445.00			445.00
Miscellaneous Revenue:				
Investment Earnings	48,798.47	5,148.12	2,474.77	56,421.36
Refund of Prior Year's Expenditures	6,081.87	659.41		6,741.28
Other	7,775.27	2,207.04		9,982.31
Total Revenues	<u>2,057,555.78</u>	<u>1,456,900.72</u>	<u>143,004.87</u>	<u>3,657,461.37</u>

Expenditures:

General Government:

Legislative:

Board of County Commissioners	83,021.45			83,021.45
Elections	2,401.29			2,401.29
Judicial System	768.60			768.60

Financial Administration:

Auditor	71,601.69			71,601.69
Treasurer	117,870.12			117,870.12

Legal Services:

State's Attorney	94,556.06			94,556.06
Public Defender	4,445.00			4,445.00
Court Appointed Attorney	10,330.21			10,330.21

Other General Government:

General Government Building	89,422.25			89,422.25
Director of Equalization	79,305.94			79,305.94
Register of Deeds	103,363.28		4,853.29	108,216.57
Veterans Service Officer	10,866.56			10,866.56
Predatory Animal	2,137.11			2,137.11

POTTER COUNTY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - MODIFIED CASH BASIS
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2019
(Continued)

	<u>General Fund</u>	<u>Road and Bridge Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Public Safety:				
Law Enforcement:				
Sheriff	295,795.59			295,795.59
County Jail	9,203.29		1,926.90	11,130.19
Coroner	293.40			293.40
Protective and Emergency Services:				
Fire Protection			68,000.00	68,000.00
Emergency and Disaster Services			14,736.82	14,736.82
Communication Center			26,482.01	26,482.01
Public Works:				
Highways and Bridges:				
Highways, Roads and Bridges		2,398,130.17		2,398,130.17
Health and Welfare:				
Economic Assistance:				
Support of Poor	14,930.17			14,930.17
Other	2,500.00			2,500.00
Health Assistance:				
Ambulance	16,000.00			16,000.00
Women, Infants and Children	3,291.71			3,291.71
Social Services:				
Care of Aged	4,500.00			4,500.00
Domestic Abuse			600.00	600.00
Mental Health Services:				
Mentally Ill	1,741.92			1,741.92
Developmentally Disabled	3,160.00			3,160.00
Mental Health Centers	2,329.00			2,329.00
Mental Illness Board	1,121.90			1,121.90
Culture and Recreation:				
Culture:				
Public Library	139,447.78		5,353.81	144,801.59
Other	1,000.00			1,000.00

Recreation:				
County Fair	7,000.00			7,000.00
Senior Center	7,000.00			7,000.00
Conservation of Natural Resources:				
Soil Conservation:				
County Extension	21,863.35			21,863.35
Soil Conservation Districts	15,000.00			15,000.00
Weed and Pest Control	54,978.11			54,978.11
Urban and Economic Development:				
Urban Development:				
Urban and Rural Development	8,962.92			8,962.92
Economic Development:				
Tourism, Industrial or Recreational Development	2,500.00			2,500.00
Total Expenditures	<u>1,282,708.70</u>	<u>2,398,130.17</u>	<u>121,952.83</u>	<u>3,802,791.70</u>
Excess of Revenues Over (Under) Expenditures	<u>774,847.08</u>	<u>(941,229.45)</u>	<u>21,052.04</u>	<u>(145,330.33)</u>
Other Financing Sources (Uses):				
Transfers In		1,700,000.00		1,700,000.00
Transfers Out	(1,700,000.00)			(1,700,000.00)
Sale of County Property		512.00		512.00
Total Other Financing Sources (Uses)	<u>(1,700,000.00)</u>	<u>1,700,512.00</u>	<u>0.00</u>	<u>512.00</u>
Net Change in Fund Balance	(925,152.92)	759,282.55	21,052.04	(144,818.33)
Fund Balance - Beginning	<u>3,401,389.06</u>	<u>397,317.06</u>	<u>151,291.69</u>	<u>3,949,997.81</u>
FUND BALANCE - ENDING	<u>\$ 2,476,236.14</u>	<u>\$ 1,156,599.61</u>	<u>\$ 172,343.73</u>	<u>\$ 3,805,179.48</u>

The notes to the financial statements are an integral part of this statement.

POTTER COUNTY
STATEMENT OF FIDUCIARY NET POSITION - MODIFIED CASH BASIS
FIDUCIARY FUNDS
December 31, 2020

	<u>Custodial Funds</u>
ASSETS:	
Cash and Cash Equivalents	<u>\$ 319,668.13</u>
TOTAL ASSETS	<u><u>\$ 319,668.13</u></u>
NET POSITION:	
Restricted For:	
Individuals, Organizations, and Other Governments	<u>\$ 319,668.13</u>
TOTAL NET POSITION	<u><u>\$ 319,668.13</u></u>

The notes to the financial statements are an integral part of this statement.

POTTER COUNTY
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION - MODIFIED CASH BASIS
FIDUCIARY FUNDS
For the Year Ended December 31, 2020

	Custodial Funds
ADDITIONS:	
Property Tax Collections for Other Governments	\$ 5,155,020.96
State Shared Revenue Collections for Other Governments	1,022,100.06
Other Additions	<u>287,506.78</u>
Total Additions	<u>6,464,627.80</u>
DEDUCTIONS:	
Payments of Property Tax to Other Governments	5,177,478.41
Payments of State Shared Revenue to Other Governments	1,000,395.64
Other Deductions	<u>457,491.47</u>
Total Deductions	<u>6,635,365.52</u>
Change in Net Position	<u>(170,737.72)</u>
Net Position - Beginning	0.00
Restatement - Implementation of GASB 84 (See Note 13)	<u>490,405.85</u>
Net Position - Beginning, as Restated	<u>490,405.85</u>
NET POSITION - ENDING	<u><u>\$ 319,668.13</u></u>

The notes to the financial statements are an integral part of this statement.

POTTER COUNTY
NOTES TO THE MODIFIED CASH BASIS FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As discussed further in Note 1.c., these financial statements are presented on a modified cash basis of accounting. The modified cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements.

a. Financial Reporting Entity:

The reporting entity of Potter County, consists of the primary government (which includes all of the funds, organizations, institutions, agencies, departments, and offices that make up the legal entity, plus those funds for which the primary government has a fiduciary responsibility); those organizations for which the primary government is financially accountable; and other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the financial reporting entity's financial statements to be misleading or incomplete.

Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. The County is financially accountable if its County Commission appoints a voting majority of another organization's governing body and it has the ability to impose its will on that organization, or there is a potential for that organization to provide specific financial benefits to, or impose specific financial burdens on, the County (primary government). The County may also be financially accountable for another organization if that organization is fiscally dependent on the County.

The County has created a Housing and Redevelopment Commission under the authority of South Dakota Codified Law 11-7-7. This commission has not been active and there is no financial information to report.

The County participates in a cooperative unit, the North Central Regional E-911 Center. See detailed note entitled "Joint Ventures" for specific disclosures. Joint ventures do not meet the criteria for inclusion in the financial reporting entity as a component unit but are discussed in these notes because of the nature of their relationship with the County.

b. Basis of Presentation:

Government-wide Financial Statements:

The Statement of Net Position and Statement of Activities display information about the reporting entity as a whole. They include all funds of the reporting entity except for fiduciary funds. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the County's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by recipients of goods and services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements:

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into two major categories: governmental and fiduciary. An emphasis is placed on major funds within the governmental category. A fund is considered major if it is the primary operating fund of the County or it meets the following criteria:

1. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type, and
2. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined, or
3. Management has elected to classify one or more governmental or enterprise funds as major for consistency in reporting from year to year, or because of public interest in the fund's operations.

The funds of the County financial reporting entity are described below:

Governmental Funds:

General Fund – The General Fund is the general operating fund of the County. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is always considered to be a major fund.

Special Revenue Funds – Special revenue funds are used to account for the proceeds of specific revenue sources (other than trusts for individuals, private organizations, or other governments or for major capital projects) that are legally restricted to expenditures for specified purposes.

Road and Bridge Fund – to account for funds credited to the road and bridge fund pursuant to SDCL 32-11-4.2 to be used by the board of county commissioners for grading, constructing, planing, dragging, and maintaining county highways and also for dragging, maintaining, and grading secondary roads. Proper equipment for dragging, grading, and maintaining highways, such as graders, tractors, drags, maintainers, and planers may be purchased from the road and bridge fund. (SDCL 32-11-2 and 32-11-4.2) This is a major fund.

The remaining special revenue funds are not considered major funds: 911 Service, Fire Protection, Emergency Management, Domestic Abuse, Public Library, 24/7 Sobriety, and Modernization and Preservation Relief. These funds are reported on the fund financial statements as "Other Governmental Funds."

Fiduciary Funds:

Fiduciary funds consist of the following sub-category and are never considered to be major funds:

Custodial Funds – Custodial funds are used to report fiduciary activities that are not required to be reported in pension (and other employee benefit) trust funds, investment trust funds, or private-purpose trust funds. Custodial funds are used to account for the accumulation and distribution of property tax revenues and various pass-through funds.

c. Measurement Focus and Basis of Accounting:

Measurement focus is a term used to describe “how” transactions are recorded within the various financial statements. Basis of accounting refers to “when” revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements, regardless of the measurement focus.

The County's basis of accounting is the modified cash basis, which is a basis of accounting other than USGAAP. Under USGAAP, transactions are recorded in the accounts when revenues are earned and liabilities are incurred. Under the modified cash basis, transactions are recorded when cash is received or disbursed.

Measurement Focus:

In the government-wide Statement of Net Position and Statement of Activities, governmental activities are presented using the economic resources measurement focus, applied within the limitations of the modified cash basis of accounting as defined below.

In the fund financial statements, the “current financial resources” measurement focus or the “economic resources” measurement focus is used, applied within the limitations of the modified cash basis of accounting.

Basis of Accounting:

In the government-wide Statement of Net Position and Statement of Activities and the fund financial statements, governmental activities are presented using a modified cash basis of accounting.

The modified cash basis of accounting involves the measurement of cash and cash equivalents and changes in cash and cash equivalents resulting from cash receipt and disbursement transactions. Under the modified cash basis of accounting, the statement of financial position reports only cash and cash equivalents (those investments with terms to maturity of 90 days (three months) or less at the date of acquisition). Under the modified cash basis of accounting, transactions are recorded in the accounts when cash and/or cash equivalents are received or disbursed and assets and liabilities are recognized to the extent that cash has been received or disbursed. The acceptable modification to the cash basis of accounting implemented by the County in these financial statements is:

Recording long-term investments in marketable securities (those with maturities more than 90-days (three months) from the date of acquisition) acquired with cash assets at cost.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

If the County applied USGAAP, the fund financial statements for governmental funds would use the modified accrual basis of accounting. All government-wide financial statements would be presented on the accrual basis of accounting.

d. Deposits and Investments:

For the purpose of financial reporting, “cash and cash equivalents” includes all demand and savings accounts and certificates of deposit or short-term investments with a term to maturity

at date of acquisition of three months or less. Investments in open-end mutual fund shares, or similar investments in external investment pools, are also considered to be cash equivalents.

Investments classified in the financial statements consist entirely of certificates of deposit whose term to maturity at date of acquisition exceeds three months, and/or those types of investment authorized by South Dakota Codified Law (SDCL) 4-5-6. Under the modified cash basis of accounting, investments are carried at cost.

e. Capital Assets:

Capital assets include land, buildings, improvements other than buildings, furnishings and equipment, construction/development in progress, infrastructure, intangible lease assets, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. *Infrastructure assets* are long-lived capital assets that normally are stationary in nature and normally can be preserved for significantly greater number of years than most capital assets.

As discussed in Note 1.c. above, the government-wide Statement of Net Position and Statement of Activities and the fund financial statements are presented using a modified cash basis of accounting. The County has not elected to modify their cash basis presentation by recording capital assets arising from cash transactions and depreciating those assets where appropriate so any capital assets owned by the County and the related depreciation are not reported on the financial statements of the County.

f. Long-Term Liabilities:

Long-term liabilities may include, but are not limited to, General Obligation Bonds, Revenue Bonds, Certificates of Participation, Notes Payable, and Lease Liabilities.

As discussed in Note 1.c. above, the government-wide Statement of Net Position and Statement of Activities and the fund financial statements are presented using a modified cash basis of accounting. The County has not elected to modify their cash basis presentation by recording long-term debt or long-term liabilities arising from cash transactions, so any outstanding long-term debt or long-term liabilities are not reported on the financial statements of the County.

As of December 31, 2020, the County has no outstanding long-term liabilities.

g. Program Revenues:

Program revenues derive directly from the program itself or from parties other than the County's taxpayers or citizenry, as a whole. Program revenues are classified into three categories, as follows:

1. Charges for services – These arise from charges to customers, applicants, or others who purchase, use, or directly benefit from the goods, services, or privileges provided, or are otherwise directly affected by the services.
2. Program-specific operating grants and contributions – These arise from mandatory and voluntary non-exchange transactions with other governments, organizations, or individuals that are restricted for use in a particular program.
3. Program-specific capital grants and contributions – These arise from mandatory and voluntary non-exchange transactions with other governments, organizations, or individuals that are restricted for the acquisition of capital assets for use in a particular program.

h. Equity Classifications:

Government-wide Financial Statements:

Equity is classified as Net Position and is displayed in two components:

1. Restricted Net Position – Consists of net position with constraints placed on their use either by (a) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (b) law through constitutional provisions or enabling legislation.
2. Unrestricted Net Position – All other net position that do not meet the definition of Restricted Net Position.

Fund Financial Statements:

Governmental fund equity is classified as fund balance, and is distinguished between Nonspendable, Restricted, Committed, Assigned, or Unassigned components. Fiduciary fund equity is reported as restricted net position.

i. Application of Net Position:

It is the County's policy to first use restricted net position, prior to the use of unrestricted net position, when an expense is incurred for purposes for which both restricted and unrestricted net positions are available.

j. Fund Balance Classification Policies and Procedures:

In accordance with Government Accounting Standards Board (GASB) No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, the County classifies governmental fund balances as follows:

- Nonspendable – includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual constraints.
- Restricted – includes fund balance amounts that are constrained for specific purposes which are externally imposed by providers, such as creditors or amounts constrained due to constitutional provisions or enabling legislation.
- Committed – includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision-making authority and does not lapse at year-end.
- Assigned – includes fund balance amounts that are intended to be used for specific purposes that are neither considered restricted nor committed. Fund Balance may be assigned by the County Commissioners.
- Unassigned – includes positive fund balance within the General Fund which has not been classified within the above-mentioned categories and negative fund balances in other governmental funds.

The County uses *restricted/committed* amounts first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as a grant agreement requiring dollar for dollar spending. Additionally, the Government would first use *committed, then assigned, and lastly unassigned amounts* of unrestricted fund balance when expenditures are made.

The Government does not have a formal minimum fund balance policy.

The purpose of each major special revenue fund and revenue source is listed below:

Major Special Revenue Fund

Road and Bridge Fund

Revenue Source

Property Taxes, Motor Vehicle Licenses,
State Grants

A schedule of fund balances is provided as follows:

**POTTER COUNTY
DISCLOSURE OF FUND BALANCES REPORTED ON BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2020**

	<u>General Fund</u>	<u>Road and Bridge Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Fund Balances:				
Restricted For:				
Secondary Road Purposes	\$	\$ 821,374.98	\$	\$ 821,374.98
911 Service Purposes			13,643.37	13,643.37
Fire Protection Purposes			38,394.94	38,394.94
Public Library Purposes			335,338.39	335,338.39
Emergency Management Purposes			32,204.84	32,204.84
24/7 Sobriety Purposes			7,003.81	7,003.81
Modernization and Preservation Relief Purposes			10,838.45	10,838.45
Assigned To:				
Applied to Next Year's Budget	626,764.00			626,764.00
Courthouse Building Purposes	500,000.00			500,000.00
Capital Outlay Purposes	120,000.00			120,000.00
VanGuard Software Purposes	100,000.00			100,000.00
Highway Building Purposes	500,000.00			500,000.00
Road and Bridge Purposes	400,000.00	54,840.95		454,840.95
911 Service Purposes			30,759.00	30,759.00
Fire Protection Purposes			1,466.21	1,466.21
Unassigned	762,339.14		(40.00)	762,299.14
Total Fund Balances	<u><u>\$ 3,009,103.14</u></u>	<u><u>\$ 876,215.93</u></u>	<u><u>\$ 469,609.01</u></u>	<u><u>\$ 4,354,928.08</u></u>

2. IMPLEMENTATION OF NEW ACCOUNTING STANDARD

In 2020, the County implemented the provisions of Governmental Accounting Standards Board (GASB) Statement No. 84, Fiduciary Activities accounting standard. This statement improves guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. The implementation of this standard required that the County present a Statement of Changes in Fiduciary Net Position for Custodial Funds for 2020. The implementation of this standard required the County to reclassify previously reported agency funds as custodial funds. The impact to the County resulted in certain activities previously reported as fiduciary not being considered fiduciary under GASB 84. The effect of the implementation of this standard on beginning net position is disclosed in Note 13.

3. VIOLATIONS OF FINANCE-RELATED LEGAL AND CONTRACTUAL PROVISIONS

The County is prohibited by statute from spending in excess of appropriated amounts at the department level. The following represents the significant overdrafts of the expenditures compared to appropriations:

	<u>Year Ended 12/31/2020</u>
General Fund:	
<u>Activity:</u>	
Board of County Commissioners	\$ 10,897.13
911 Service Fund:	
<u>Activity:</u>	
Communication Center	\$ 27,868.00

The Board of County Commissioners plans to take the following actions to address these violations:

In the future, budgets will be more closely monitored and the appropriate board action will be taken with regards to making the necessary budget supplements and contingency transfers.

4. DEFICIT FUND BALANCES / NET POSITION OF INDIVIDUAL NONMAJOR FUNDS

As of December 31, 2020, the following individual nonmajor funds had deficit fund balance/net position in the amounts shown:

Domestic Abuse Fund	\$ (40.00)
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The Board of County Commissioners took the following actions to address the deficit fund balance/deficit net position:

A transfer into the Domestic Abuse Fund from the General Fund occurred in 2021 to eliminate the deficit.

5. DEPOSITS AND INVESTMENTS CREDIT RISK, CONCENTRATIONS OF CREDIT RISK AND INTEREST RATE RISK

The County follows the practice of aggregating the cash assets of various funds to maximize cash management efficiency and returns. Various restrictions on deposits and investments are imposed by statutes. These restrictions are summarized below:

Deposits – The County’s cash deposits are made in qualified public depositories as defined by SDCL 4-6A-1, 7-20-1, 7-20-1.1, and 7-20-1.2, and may be in the form of demand or time deposits. Qualified depositories are required by SDCL 4-6A-3 to maintain at all times, segregated from their other assets, eligible collateral having a value equal to at least 100 percent of the public deposit accounts which exceed deposit insurance such as the FDIC and NCUA. In lieu of pledging eligible securities, a qualified public depository may furnish irrevocable standby letters of credit issued by federal home loan banks accompanied by written evidence of that bank’s public debt rating which may not be less than “AA” or a qualified public depository may furnish a corporate surety bond of a corporation authorized to do business in South Dakota.

Investments – In general, SDCL 4-5-6 permits County funds to be invested only in (a) securities of the United States and securities guaranteed by the United States Government either directly or indirectly; or (b) repurchase agreements fully collateralized by securities described in (a) above; or in shares of an open-end, no-load fund administered by an investment company whose investments are in securities described in (a) above and repurchase agreements described in (b) above. Also, SDCL 4-5-9 requires investments to be in the physical custody of the political subdivision or may be deposited in a safekeeping account with any bank or trust company designated by the political subdivision as its fiscal agent.

As of December 31, 2020, the investments reported in the financial statements consist of only certificates of deposit.

Credit Risk – State law limits eligible investments for the County, as discussed above. The County has no investment policy that would further limit its investment choices.

Concentration of Credit Risk – The County places no limit on the amount that may be invested in any one issuer.

Interest Rate Risk – The County does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Assignment of Investment Income – State law allows income from deposits and investments to be credited to either the General Fund or the fund making the investment. The County’s policy is to credit all income from investments to the fund making the investment.

6. PROPERTY TAXES

Property taxes are levied on or before October 1, of the year preceding the start of the fiscal year. They attach as an enforceable lien on property and become due and payable as of the following January 1, the first day of the fiscal year. Taxes are payable in two installments on or before April 30 and October 31 of the fiscal year.

The County is permitted by several state statutes to levy varying amounts of taxes per \$1,000 of taxable valuation on taxable real property in the County.

7. RESTRICTED NET POSITION

Restricted Net Position for the year ended December 31, 2020 was as follows:

Major Purposes:

Road and Bridge Purposes	<u>\$ 821,374.98</u>
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Other Purposes:

911 Service Purposes	13,643.37
Fire Protection Purposes	38,394.94
Emergency Management Purposes	32,204.84
Public Library Purposes	335,338.39
24/7 Sobriety Purposes	7,003.81
Modernization and Preservation Relief Purposes	<u>10,838.45</u>

Total Other Purposes	<u>437,423.80</u>
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Total Restricted Net Position	<u>\$ 1,258,798.78</u>
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These balances are restricted due to federal grant and statutory requirements.

8. INTERFUND TRANSFERS

Interfund transfers for the year ended December 31, 2020 were as follows:

	<u>Transfers To:</u>
	Road and Bridge
<u>Transfers From:</u>	<u>Fund</u>

Major Funds:

General Fund	\$ 300,000.00
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Interfund transfers for the year ended December 31, 2019 were as follows:

	<u>Transfers To:</u>
	Road and Bridge
<u>Transfers From:</u>	<u>Fund</u>

Major Funds:

General Fund	\$ 1,700,000.00
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The County typically budgets transfers to the Road and Bridge Fund to conduct the indispensable functions of the County.

9. PENSION PLAN

Plan Information:

All employees, working more than 20 hours per week during the year, participate in the South Dakota Retirement System (SDRS), a cost sharing, multiple employer hybrid defined benefit pension plan administered by SDRS to provide retirement benefits for employees of the State of South Dakota and its political subdivisions. The SDRS provides retirement, disability, and survivor benefits. The right to receive retirement benefits vests after three years of credited service. Authority for establishing, administering and amending plan provisions are found in SDCL 3-12. The SDRS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained at <http://sdrs.sd.gov/publications.aspx> or by writing to the SDRS, P.O. Box 1098, Pierre, SD 57501-1098 or by calling (605) 773-3731.

Benefits Provided:

SDRS has three different classes of employees, Class A general members, Class B public safety and judicial members, and Class C Cement Plant Retirement Fund members.

Members that were hired before July 1, 2017, are Foundation members. Class A Foundation members and Class B Foundation members who retire after age 65 with three years of contributory service are entitled to an unreduced annual retirement benefit. An unreduced annual retirement benefit is also available after age 55 for Class A Foundation members where the sum of age and credited service is equal to or greater than 85 or after age 55 for Class B Foundation judicial members where the sum of age and credited service is equal to or greater than 80. Class B Foundation public safety members can retire with an unreduced annual retirement benefit after age 55 with three years of contributory service. An unreduced annual retirement benefit is also available after age 45 for Class B Foundation public safety members where the sum of age and credited service is equal to or greater than 75. All Foundation retirements that do not meet the above criteria may be payable at a reduced level.

Members that were hired on/after July 1, 2017, are Generational members. Class A Generational members and Class B Generational judicial members who retire after age 67 with three years of contributory service are entitled to an unreduced annual retirement benefit. Class B Generational public safety members can retire with an unreduced annual retirement benefit after age 57 with three years of contributory service. At retirement, married Generational members may elect a single-life benefit, a 60 percent joint and survivor benefit, or a 100 percent joint and survivor benefit. All Generational retirement benefits that do not meet the above criteria may be payable at a reduced level. Generational members will also have a variable retirement account (VRA) established, in which they will receive up to 1.5 percent of compensation funded by part of the employer contribution. VRAs will receive investment earnings based on investment returns.

Legislation enacted in 2017 established the current COLA process. At each valuation date:

- Baseline actuarial accrued liabilities will be calculated assuming the COLA is equal to long-term inflation assumption of 2.25%.
- If the fair value of assets is greater or equal to the baseline actuarial accrued liabilities, the COLA will be:
 - The increase in the 3rd quarter CPI-W, no less than 0.5% and no greater than 3.5%.
- If the fair value of assets is less than the baseline actuarial accrued liabilities, the COLA will be:
 - The increase in the 3rd quarter CPI-W, no less than 0.5% and no greater than a restricted maximum such that, that if the restricted maximum is assumed for future COLAs, the fair value of assets will be greater or equal to the accrued liabilities.

All benefits except those depending on the Member's Accumulated Contributions are annually increased by the Cost-of-Living Adjustment.

Contributions:

Per SDCL 3-12, contribution requirements of the active employees and the participating employers are established and may be amended by the SDRS Board. Covered employees are required by state statute to contribute the following percentages of their salary to the plan; Class A Members, 6.0% of salary; Class B Judicial Members, 9.0% of salary; and Class B Public Safety Members, 8.0% of salary. State statute also requires the employer to contribute an amount equal to the employee's contribution. The County's share of contributions to the SDRS for the calendar years ended December 31, 2020, 2019, and 2018, equal to the required contributions each year, were as follows:

<u>Year</u>	<u>Amount</u>
2020	\$ 52,626.87
2019	\$ 52,442.99
2018	\$ 42,546.72

Pension Assets, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources to Pensions:

At June 30, 2020, SDRS is 100.04% funded and accordingly has a net pension asset. The proportionate share of the components of the net pension asset of South Dakota Retirement System, for the County as of this measurement period ending June 30, 2020 are as follows:

Proportionate share of total pension liability	\$ 4,832,573.12
Less proportionate share of net position restricted for pension benefits	<u>4,834,280.41</u>
Proportionate share of net pension asset	<u>\$ (1,707.29)</u>

The net pension asset was measured as of June 30, 2020 and the total pension liability used to calculate the net pension asset was based on a projection of the County's share of contributions to the pension plan relative to the contributions of all participating entities. At June 30, 2020, the County's proportion was 0.0393116%, which is a decrease of 0.0040767% from its proportion measured as of June 30, 2019.

Actuarial Assumptions:

The total pension liability in the June 30, 2020 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.25 percent
Salary Increases	6.50% at entry to 3.00% after 25 years of service
Discount Rate	6.50% net of plan investment expense
Future COLAs	1.41%

Mortality rates were based on 97% of the RP-2014 Mortality Table, adjusted to 2006 and projected generationally with Scale MP-2017, white collar rates for females and total dataset rates for males. Mortality rates for disabled members were based on the RP-2014 Disabled Retiree Mortality Table, adjusted to 2006 and projected generationally with Scale MP-2016.

The actuarial assumptions used in the June 30, 2020 valuation were based on the results of an actuarial experience study for the period of July 1, 2011 to June 30, 2016.

Investment portfolio management is the statutory responsibility of the South Dakota Investment Council (SDIC), which may utilize the services of external money managers for management of a portion of the portfolio. SDIC is governed by the Prudent Man Rule (i.e., the council should use the same degree of care as a prudent man). Current SDIC investment policies dictate limits on the percentage of assets invested in various types of vehicles (equities, fixed income securities, real estate, cash, private equity, etc.). The long-term expected rate of return on pension plan investments was determined using a method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2020 (see the discussion of the pension plan's investment policy) are summarized in the following table using geometric means:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Global Equity	58.0%	5.1%
Fixed Income	30.0%	1.5%
Real Estate	10.0%	6.2%
Cash	2.0%	1.0%
Total	100%	

Discount Rate:

The discount rate used to measure the total pension liability was 6.50%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that matching employer contributions will be made at rates equal to the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension asset.

Sensitivity of liability (asset) to changes in the discount rate:

The following presents the County's proportionate share of net pension asset calculated using the discount rate of 6.50%, as well as what the County's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage point lower (5.50%) or 1-percentage point higher (7.50%) than the current rate:

	<u>1% Decrease</u>	<u>Current Discount Rate</u>	<u>1% Increase</u>
County's proportionate share of the net pension liability (asset)	\$ 662,317.34	\$ (1,707.29)	\$ (544,866.37)

Pension Plan Fiduciary Net Position:

Detailed information about the plan's fiduciary net position is available in the separately issued SDRS financial report.

10. JOINT VENTURES

The County participates in a joint venture, known as the North Central Regional E-911 Center, formed for the purpose of providing efficient and consolidated E-911 services to the member counties.

The members of the joint venture are as follows:

Original Members

Corson County
Edmunds County
Perkins County
Walworth County

Contracting Members

Campbell County
McPherson County
Sioux County, North Dakota
Harding County
Potter County

The joint powers agreement is formulated in accordance with SDCL 34-45. The governing board consists of two members from each governmental entity entering the joint agreement. The War Hawk Civil Defense Coordinator, as well as a responder from the Standing Rock Emergency Services, are permanent nonvoting board members.

The operations and activities of the center are financed by telephone surcharge, less the state coordinator fee per phone of the participating government entity. The County remits 65 cents of the 75-cent surcharge for land line phones and 75 cents for cell line phones.

The County retains no equity interest in the net position of the joint venture but does have a responsibility to fund its proportionate share of deficits of the joint venture. The County's proportionate share varies based upon its cumulative contributions.

Separate financial statements for this joint venture are available from the Municipality of Mobridge. At December 31, 2020, this joint venture had total assets of \$393,418.13, total liabilities of \$0.00, and total Net Position of \$393,418.13.

11. SIGNIFICANT CONTINGENCIES – LITIGATION

At December 31, 2020, the County was involved in one civil lawsuit. No determination can be made at this time regarding the potential outcome of this lawsuit. However, as discussed in the Risk Management note, the County has liability coverage for itself and its employees. Therefore, no material effects are anticipated to the County as a result of the potential outcome of these lawsuits.

12. RISK MANAGEMENT

The County is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the period ended December 31, 2020, the County managed its risks as follows:

Employee Health Insurance:

The County purchases health insurance for its employees from a commercial insurance carrier. Settled claims resulting from these risks have not exceeded the liability coverage during the past three years.

The County does not carry additional health insurance coverage to pay claims in excess of this upper limit. Settled claims resulting from these risks have not exceeded the liability coverage during the past three years.

Liability Insurance:

The County purchases liability insurance for risks related to torts; theft or damage to property; and errors and omissions of public officials from a commercial insurance carrier. Settled claims resulting from these risks have not exceeded the liability coverage during the past three years.

Worker's Compensation:

The County joined the South Dakota Municipal League Worker's Compensation Fund (Fund), a public entity risk pool currently operating as a common risk management and insurance program for South Dakota local government entities. The objective of the Fund is to formulate, develop, and administer, on behalf of the member organizations, a program of worker's compensation coverage, to obtain lower costs for that coverage, and to develop a comprehensive loss control program. The County's responsibility is to initiate and maintain a safety program to give its employees safe and sanitary working conditions and to promptly report to and cooperate with the Fund to resolve any worker's compensation claims. The County pays an annual premium, to provide worker's compensation coverage for its employees, under a self-funded program and the premiums are accrued based on the ultimate cost of the experience to date of the Fund members. Coverage limits are set by state statute. The pool pays the first \$650,000 of any claim per individual. The pool has reinsurance which covers up to statutory limits in addition to a separate combined employer liability limit of \$2,000,000 per incident.

The County does not carry additional insurance to cover claims in excess of the upper limit. Settled claims resulting from these risks have not exceeded the liability coverage over the past three years.

Unemployment Benefits:

The County provides coverage for unemployment benefits by paying into the Unemployment Compensation Fund established by state law and managed by the State of South Dakota.

During the two years ended December 31, 2020, four claims were filed for unemployment benefits. These claims resulted in the payment of benefits in the amount of \$7,981.09. At December 31, 2020, no claims had been filed and were outstanding. It is not anticipated that any additional claims for unemployment benefits will be filed in the next year.

13. IMPLEMENTATION OF NEW STANDARD AND RESTATEMENT

As of January 1, 2020, the County implemented GASB Statement No. 84, *Fiduciary Activities* (GASB 84).

The County restated the net position and fund balance of the fund(s) indicated below to appropriately reflect the January 1, 2020 balances as follows:

	Net Position December 31, 2019 as Previously Stated	Restatement Implementation of GASB 84	Net Position January 1, 2020 as Restated
Custodial Funds	\$ 0.00	\$ 490,405.85	\$ 490,405.85

SUPPLEMENTARY INFORMATION
POTTER COUNTY
BUDGETARY COMPARISON SCHEDULE - MODIFIED CASH BASIS
GENERAL FUND
For the Year Ended December 31, 2020

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual Amounts	Positive (Negative)
Revenues:				
Taxes:				
General Property Taxes--Current	\$ 1,856,212.00	\$ 1,856,212.00	\$ 1,824,825.64	\$ (31,386.36)
General Property Taxes--Delinquent	2,995.00	2,995.00	13,516.57	10,521.57
Penalties and Interest	3,000.00	3,000.00	4,819.06	1,819.06
Telephone Tax (Outside)	10.00	10.00	10.18	0.18
Licenses and Permits	5,800.00	5,800.00	7,194.00	1,394.00
Intergovernmental Revenue:				
Federal Grants	3,000.00	3,000.00	138,991.59	135,991.59
Federal Shared Revenue	900.00	900.00	856.44	(43.56)
Federal Payments in Lieu of Taxes	0.00	0.00	36,952.00	36,952.00
State Shared Revenue:				
Bank Franchise	25,000.00	25,000.00	29,572.41	4,572.41
Telecommunications Gross Receipts Tax	8,500.00	8,500.00	11,298.76	2,798.76
Motor Vehicle 1/4%	11,500.00	11,500.00	14,220.96	2,720.96
Liquor Tax Reversion (25%)	19,500.00	19,500.00	24,248.86	4,748.86
Charges for Goods and Services:				
General Government:				
Treasurer's Fees	370.00	370.00	1,077.00	707.00
Register of Deeds' Fees	32,251.00	32,251.00	37,790.00	5,539.00
Driver's License Exam	820.00	820.00	720.00	(100.00)
Legal Services	4,966.00	4,966.00	8,940.60	3,974.60
Clerk of Courts Fees	2,518.00	2,518.00	2,884.00	366.00
Public Safety:				
Law Enforcement	24,632.00	24,632.00	13,672.23	(10,959.77)
Health and Welfare:				
Economic Assistance:				
Poor Lien Recoveries	2,000.00	2,000.00	2,000.00	0.00
Veterans Service Officer	1,875.00	1,875.00	1,875.00	0.00
Health Assistance:				
Women, Infants and Children	829.00	829.00	428.12	(400.88)
Conservation of Natural Resources	3,359.00	3,359.00	5,062.25	1,703.25
Fines and Forfeits:				
Costs	1,000.00	1,000.00	1,038.50	38.50
Miscellaneous Revenue:				
Investment Earnings	24,568.00	24,568.00	35,819.05	11,251.05
Refund of Prior Year's Expenditures	2,674.00	2,674.00	2,617.68	(56.32)
Other	5,385.00	5,385.00	61,807.34	56,422.34
Total Revenues	2,043,664.00	2,043,664.00	2,282,238.24	238,574.24
Expenditures:				
General Government:				
Legislative:				
Board of County Commissioners	88,525.00	88,525.00	99,422.13	(10,897.13)
Contingency	100,000.00	100,000.00		
Amount Transferred		(28,195.00)		71,805.00
Elections	37,000.00	37,000.00	30,271.90	6,728.10
Judicial System	2,000.00	2,000.00	1,097.44	902.56
Financial Administration:				
Auditor	86,550.00	86,550.00	77,042.60	9,507.40
Treasurer	124,612.00	124,612.00	116,669.97	7,942.03
Legal Services:				
State's Attorney	99,413.00	99,413.00	96,218.28	3,194.72
Public Defender	4,400.00	4,400.00	0.00	4,400.00
Court Appointed Attorney	20,000.00	20,000.00	18,476.52	1,523.48

SUPPLEMENTARY INFORMATION
POTTER COUNTY
BUDGETARY COMPARISON SCHEDULE - MODIFIED CASH BASIS
GENERAL FUND
For the Year Ended December 31, 2020
(Continued)

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Other General Government:				
General Government Building	202,360.00	202,360.00	141,735.40	60,624.60
Director of Equalization	189,081.00	189,081.00	147,766.15	41,314.85
Register of Deeds	109,237.00	117,738.00	117,737.48	0.52
Veterans Service Officer	11,974.00	11,974.00	10,418.30	1,555.70
Predatory Animal	2,200.00	2,200.00	2,137.11	62.89
Public Safety:				
Law Enforcement:				
Sheriff	371,328.00	371,328.00	251,122.62	120,205.38
County Jail	36,500.00	36,500.00	4,580.00	31,920.00
Coroner	800.00	9,054.00	9,053.89	0.11
Health and Welfare:				
Economic Assistance:				
Support of Poor	25,000.00	25,000.00	9,094.50	15,905.50
Other	2,500.00	2,500.00	2,500.00	0.00
Health Assistance:				
Ambulance	16,000.00	16,000.00	16,000.00	0.00
Women, Infants and Children	5,766.00	5,766.00	1,999.73	3,766.27
Social Services:				
Care of Aged	4,500.00	4,500.00	4,500.00	0.00
Mental Health Services:				
Mentally Ill	2,000.00	7,520.00	7,519.79	0.21
Developmentally Disabled	3,160.00	3,160.00	3,160.00	0.00
Mental Health Centers	2,329.00	2,329.00	2,329.00	0.00
Mental Illness Board	10,000.00	10,000.00	5,017.27	4,982.73
Culture and Recreation:				
Culture:				
Public Library	141,643.00	141,643.00	139,970.76	1,672.24
Other	1,000.00	1,000.00	1,000.00	0.00
Recreation:				
County Fair	7,000.00	7,000.00	7,000.00	0.00
Senior Center	7,000.00	7,000.00	7,000.00	0.00
Conservation of Natural Resources:				
Soil Conservation:				
County Extension	40,525.00	40,525.00	31,355.19	9,169.81
Soil Conservation Districts	15,000.00	15,000.00	15,000.00	0.00
Weed and Pest Control	94,034.00	94,034.00	60,564.40	33,469.60
Urban and Economic Development:				
Urban Development:				
Urban and Rural Development	9,500.00	9,500.00	9,110.81	389.19
Economic Development:				
Tourism, Industrial or Recreational Development	2,500.00	2,500.00	2,500.00	0.00
Total Expenditures	<u>1,875,437.00</u>	<u>1,869,517.00</u>	<u>1,449,371.24</u>	<u>420,145.76</u>
Excess of Revenues Over (Under) Expenditures	168,227.00	174,147.00	832,867.00	658,720.00
Other Financing Sources (Uses):				
Transfers Out	<u>(300,000.00)</u>	<u>(300,000.00)</u>	<u>(300,000.00)</u>	<u>0.00</u>
Net Change in Fund Balance	(131,773.00)	(125,853.00)	532,867.00	658,720.00
Fund Balance - Beginning	<u>2,476,236.14</u>	<u>2,476,236.14</u>	<u>2,476,236.14</u>	<u>0.00</u>
FUND BALANCE - ENDING	<u>\$ 2,344,463.14</u>	<u>\$ 2,350,383.14</u>	<u>\$ 3,009,103.14</u>	<u>\$ 658,720.00</u>

SUPPLEMENTARY INFORMATION
POTTER COUNTY
BUDGETARY COMPARISON SCHEDULE - MODIFIED CASH BASIS
ROAD AND BRIDGE FUND
For the Year Ended December 31, 2020

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual Amounts	Positive (Negative)
Revenues:				
Taxes:				
General Property Taxes--Current	\$ 278,995.00	\$ 278,995.00	\$ 276,367.09	\$ (2,627.91)
General Property Taxes--Delinquent	822.00	822.00	1,946.11	1,124.11
Penalties and Interest	500.00	500.00	720.45	220.45
Wheel Tax	48,850.00	48,850.00	46,083.39	(2,766.61)
Intergovernmental Revenue:				
Federal Grants				
Federal Shared Revenue	0.00	0.00	144.08	144.08
State Grants	128,000.00	128,000.00	152,397.80	24,397.80
State Shared Revenue:				
Motor Vehicle Licenses	668,857.00	668,857.00	720,565.80	51,708.80
State Highway Fund (former 10% game)	15,500.00	15,500.00	15,382.00	(118.00)
Prorate License Fees	33,910.00	33,910.00	35,347.09	1,437.09
Secondary Road Remittances	188,000.00	188,000.00	205,900.83	17,900.83
Motor Fuel Tax	5,200.00	5,200.00	3,617.45	(1,582.55)
Charges for Goods and Services:				
Public Works:				
Road Maintenance Contract Charges	4,000.00	4,000.00	15,219.00	11,219.00
Miscellaneous Revenue:				
Investment Earnings	3,937.00	3,937.00	14,664.49	10,727.49
Refund of Prior Year's Expenditures	844.00	844.00	1,116.82	272.82
Other	4,529.00	4,529.00	15,635.00	11,106.00
Total Revenues	1,381,944.00	1,381,944.00	1,505,107.40	123,163.40
Expenditures:				
Public Works:				
Highways and Bridges:				
Highways, Roads and Bridges	2,333,976.00	2,333,976.00	2,085,741.08	248,234.92
Excess of Revenues Over (Under) Expenditures	(952,032.00)	(952,032.00)	(580,633.68)	371,398.32
Other Financing Sources (Uses):				
Transfers In	300,000.00	300,000.00	300,000.00	0.00
Insurance Proceeds	0.00	0.00	250.00	250.00
Total Other Financing Sources (Uses)	300,000.00	300,000.00	300,250.00	250.00
Net Change in Fund Balance	(652,032.00)	(652,032.00)	(280,383.68)	371,648.32
Fund Balance - Beginning	1,156,599.61	1,156,599.61	1,156,599.61	0.00
FUND BALANCE - ENDING	\$ 504,567.61	\$ 504,567.61	\$ 876,215.93	\$ 371,648.32

SUPPLEMENTARY INFORMATION
POTTER COUNTY
BUDGETARY COMPARISON SCHEDULE - MODIFIED CASH BASIS
GENERAL FUND
For the Year Ended December 31, 2019

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		Positive (Negative)
Revenues:				
Taxes:				
General Property Taxes--Current	\$ 1,803,666.00	\$ 1,803,666.00	\$ 1,783,584.33	\$ (20,081.67)
General Property Taxes--Delinquent	0.00	0.00	22,750.38	22,750.38
Penalties and Interest	0.00	0.00	5,878.22	5,878.22
Telephone Tax (Outside)	0.00	0.00	21.70	21.70
Licenses and Permits	6,080.00	6,080.00	5,095.00	(985.00)
Intergovernmental Revenue:				
Federal Grants	3,000.00	3,000.00	4,797.00	1,797.00
Federal Shared Revenue	700.00	700.00	1,016.23	316.23
Federal Payments in Lieu of Taxes	0.00	0.00	37,072.00	37,072.00
State Grants	0.00	0.00	355.00	355.00
State Shared Revenue:				
Bank Franchise	25,000.00	25,000.00	24,194.49	(805.51)
Court Appointed Attorney/Public Defender	0.00	0.00	56.37	56.37
Telecommunications Gross Receipts Tax	15,953.00	15,953.00	8,512.52	(7,440.48)
Motor Vehicle 1/4%	0.00	0.00	11,697.31	11,697.31
Liquor Tax Reversion (25%)	15,596.00	15,596.00	22,831.26	7,235.26
Charges for Goods and Services:				
General Government:				
Treasurer's Fees	414.00	414.00	1,263.35	849.35
Register of Deeds' Fees	0.00	0.00	31,468.50	31,468.50
Driver's License Exam	0.00	0.00	696.00	696.00
Legal Services	0.00	0.00	5,048.75	5,048.75
Clerk of Courts Fees	0.00	0.00	2,713.60	2,713.60
Public Safety:				
Law Enforcement	36,000.00	36,000.00	19,590.13	(16,409.87)
Health and Welfare:				
Economic Assistance:				
Poor Lien Recoveries	1,000.00	1,000.00	2,400.00	1,400.00
Veterans Service Officer	1,875.00	1,875.00	1,875.00	0.00
Health Assistance:				
Women, Infants and Children	0.00	0.00	1,538.03	1,538.03
Conservation of Natural Resources	2,500.00	2,500.00	0.00	(2,500.00)
Fines and Forfeits:				
Costs	1,000.00	1,000.00	445.00	(555.00)
Miscellaneous Revenue:				
Investment Earnings	15,400.00	15,400.00	48,798.47	33,398.47
Refund of Prior Year's Expenditures	4,176.00	4,176.00	6,081.87	1,905.87
Other	500.00	500.00	7,775.27	7,275.27
Total Revenues	1,932,860.00	1,932,860.00	2,057,555.78	124,695.78

Expenditures:				
General Government:				
Legislative:				
Board of County Commissioners	104,525.00	104,525.00	83,021.45	21,503.55
Contingency	100,000.00	100,000.00		
Amount Transferred		(6,405.30)		93,594.70
Elections	3,300.00	3,300.00	2,401.29	898.71
Judicial System	2,000.00	2,000.00	768.60	1,231.40
Financial Administration:				
Auditor	83,847.00	83,847.00	71,601.69	12,245.31
Treasurer	116,625.00	118,890.58	117,870.12	1,020.46
Legal Services:				
State's Attorney	97,011.00	97,011.00	94,556.06	2,454.94
Public Defender	4,400.00	4,445.00	4,445.00	0.00

SUPPLEMENTARY INFORMATION
POTTER COUNTY
BUDGETARY COMPARISON SCHEDULE - MODIFIED CASH BASIS
GENERAL FUND
For the Year Ended December 31, 2019
(Continued)

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Court Appointed Attorney	20,000.00	20,000.00	10,330.21	9,669.79
Other General Government:				
General Government Building	192,495.00	192,495.00	89,422.25	103,072.75
Director of Equalization	90,186.00	90,186.00	79,305.94	10,880.06
Register of Deeds	112,254.00	112,254.00	103,363.28	8,890.72
Veterans Service Officer	11,724.00	11,724.00	10,866.56	857.44
Predatory Animal	21,380.00	21,380.00	2,137.11	19,242.89
Public Safety:				
Law Enforcement:				
Sheriff	338,309.00	338,309.00	295,795.59	42,513.41
County Jail	26,500.00	26,500.00	9,203.29	17,296.71
Coroner	800.00	800.00	293.40	506.60
Health and Welfare:				
Economic Assistance:				
Support of Poor	31,000.00	31,000.00	14,930.17	16,069.83
Other	2,500.00	2,500.00	2,500.00	0.00
Health Assistance:				
Ambulance	16,000.00	16,000.00	16,000.00	0.00
Women, Infants and Children	5,214.00	5,214.00	3,291.71	1,922.29
Social Services:				
Care of Aged	4,500.00	4,500.00	4,500.00	0.00
Mental Health Services:				
Mentally Ill	2,000.00	2,000.00	1,741.92	258.08
Developmentally Disabled	4,000.00	4,000.00	3,160.00	840.00
Mental Health Centers	2,329.00	2,329.00	2,329.00	0.00
Mental Illness Board	10,000.00	10,000.00	1,121.90	8,878.10
Culture and Recreation:				
Culture:				
Public Library	140,507.00	140,507.00	139,447.78	1,059.22
Other	1,000.00	1,000.00	1,000.00	0.00
Recreation:				
Recreational Programs	5,280.00	5,280.00	0.00	5,280.00
County Fair	7,000.00	7,000.00	7,000.00	0.00
Senior Center	7,000.00	7,000.00	7,000.00	0.00
Conservation of Natural Resources:				
Soil Conservation:				
County Extension	39,807.00	39,807.00	21,863.35	17,943.65
Soil Conservation Districts	15,000.00	15,000.00	15,000.00	0.00
Weed and Pest Control	94,034.00	94,034.00	54,978.11	39,055.89
Urban and Economic Development:				
Urban Development:				
Urban and Rural Development	9,000.00	9,000.00	8,962.92	37.08
Economic Development:				
Tourism, Industrial or Recreational Development	2,500.00	2,500.00	2,500.00	0.00
Total Expenditures	1,724,027.00	1,719,932.28	1,282,708.70	437,223.58
Excess of Revenues Over (Under) Expenditures	208,833.00	212,927.72	774,847.08	561,919.36
Other Financing Sources (Uses):				
Transfers Out	0.00	0.00	(1,700,000.00)	(1,700,000.00)
Net Change in Fund Balance	208,833.00	212,927.72	(925,152.92)	(1,138,080.64)
Fund Balance - Beginning	3,401,389.06	3,401,389.06	3,401,389.06	0.00
FUND BALANCE - ENDING	\$ 3,610,222.06	\$ 3,614,316.78	\$ 2,476,236.14	\$ (1,138,080.64)

SUPPLEMENTARY INFORMATION
POTTER COUNTY
BUDGETARY COMPARISON SCHEDULE - MODIFIED CASH BASIS
ROAD AND BRIDGE FUND
For the Year Ended December 31, 2019

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Taxes:				
General Property Taxes--Current	\$ 287,905.00	\$ 287,905.00	\$ 284,775.91	\$ (3,129.09)
General Property Taxes--Delinquent	500.00	500.00	3,705.65	3,205.65
Penalties and Interest	500.00	500.00	940.71	440.71
Wheel Tax	52,067.00	52,067.00	46,248.89	(5,818.11)
Intergovernmental Revenue:				
Federal Grants				
Federal Shared Revenue	0.00	0.00	178.14	178.14
State Grants	128,980.00	128,980.00	134,827.44	5,847.44
State Shared Revenue:				
Motor Vehicle Licenses	625,431.00	625,431.00	693,155.10	67,724.10
State Highway Fund (former 10% game)	15,382.00	15,382.00	0.00	(15,382.00)
Prorate License Fees	33,848.00	33,848.00	34,595.54	747.54
63 3/4% Mobile Home	0.00	0.00	3,463.79	3,463.79
Secondary Road Remittances	175,850.00	175,850.00	208,415.93	32,565.93
Motor Fuel Tax	6,000.00	6,000.00	3,606.43	(2,393.57)
Charges for Goods and Services:				
Public Works:				
Road Maintenance Contract Charges	4,000.00	4,000.00	34,972.62	30,972.62
Miscellaneous Revenue:				
Investment Earnings	3,450.00	3,450.00	5,148.12	1,698.12
Refund of Prior Year's Expenditures	600.00	600.00	659.41	59.41
Other	3,000.00	3,000.00	2,207.04	(792.96)
Total Revenues	<u>1,337,513.00</u>	<u>1,337,513.00</u>	<u>1,456,900.72</u>	<u>119,387.72</u>
Expenditures:				
Public Works:				
Highways and Bridges:				
Highways, Roads and Bridges	<u>1,765,638.00</u>	<u>2,615,638.00</u>	<u>2,398,130.17</u>	<u>217,507.83</u>
Excess of Revenues Over (Under) Expenditures	<u>(428,125.00)</u>	<u>(1,278,125.00)</u>	<u>(941,229.45)</u>	<u>336,895.55</u>
Other Financing Sources (Uses):				
Transfers In	300,000.00	300,000.00	1,700,000.00	1,400,000.00
Sale of County Property	0.00	0.00	512.00	512.00
Total Other Financing Sources (Uses)	<u>300,000.00</u>	<u>300,000.00</u>	<u>1,700,512.00</u>	<u>1,400,512.00</u>
Net Change in Fund Balance	(128,125.00)	(978,125.00)	759,282.55	1,737,407.55
Fund Balance - Beginning	<u>397,317.06</u>	<u>397,317.06</u>	<u>397,317.06</u>	<u>0.00</u>
FUND BALANCE - ENDING	<u>\$ 269,192.06</u>	<u>\$ (580,807.94)</u>	<u>\$ 1,156,599.61</u>	<u>\$ 1,737,407.55</u>

POTTER COUNTY
NOTES TO THE SUPPLEMENTARY INFORMATION
Schedules of Budgetary Comparisons for the General Fund
and for each major Special Revenue Fund with a legally required budget

Note 1. Budgets and Budgetary Accounting:

The County follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Between the fifteenth and thirtieth days of July in each year the Board of County Commissioners prepares and files with the County Auditor a provisional budget for the following year, containing a detailed estimate of cash balances, revenues, and expenditures.
2. Prior to the first Tuesday in September in each year a notice of budget hearing is published once each week for two successive weeks, and the text of the provisional budget is published with the first publication.
3. The Board of County Commissioners holds a meeting for the purpose of considering the provisional budget on or prior to the first Tuesday in September in each year. Such hearings must be concluded by October first. Changes made to the provisional budget are entered at length in the minutes of the Board of County Commissioners.
4. Before October first of each year the Board of County Commissioners adopts an annual budget for the ensuing year. The adopted budget is filed in the office of the County Auditor.
5. After adoption by the Board of County Commissioners, the operating budget is legally binding and actual expenditures for each purpose cannot exceed the amounts budgeted, except as indicated in number 7.
6. A line item for contingencies may be included in the annual budget. Such a line item may not exceed 5 percent of the total county budget.
7. If it is determined during the year that sufficient amounts have not been budgeted, state statute allows the adoption of supplemental budgets.
8. Unexpended appropriations lapse at year end unless encumbered by resolution of the Board of County Commissioners.
9. Formal budgetary integration is employed as a management control device during the year for the General Fund and special revenue funds.

SUPPLEMENTARY INFORMATION
POTTER COUNTY
SCHEDULE OF THE COUNTY'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (ASSET)

South Dakota Retirement System

*Last 10 Years

	2020	2019	2018	2017	2016	2015	2014
County's proportion of the net pension liability (asset)	0.0393116%	0.0433883%	0.0265156%	0.0344728%	0.0373608%	0.0365811%	0.0352903%
County's proportionate share of net pension liability (asset)	\$ (1,707.29)	\$ (4,597.97)	\$ (618.41)	\$ (3,128.44)	\$ 126,201.11	\$ (155,150.90)	\$ (149,676.28)
County's covered payroll	\$ 822,895.88	\$ 736,100.32	\$ 674,603.18	\$ 670,184.62	\$ 682,193.25	\$ 641,458.49	\$ 593,394.55
County's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	0.21%	0.62%	-0.09%	0.47%	18.50%	24.19%	25.22%
44 Plan fiduciary net position as a percentage of the total pension liability (asset)	100.04%	100.09%	100.02%	100.10%	96.89%	104.10%	107.30%

* The amounts presented for each fiscal year were determined as of the measurement date of the collective net pension liability (asset) which is 6/30. Until a full 10-year trend is compiled, the County will present information for those years for which information is available.

POTTER COUNTY
NOTES TO THE SUPPLEMENTARY INFORMATION
Schedule of the Proportionate Share of the Net Pension Liability (Asset)

Changes from Prior Valuation

The June 30, 2020 Actuarial Valuation reflects no changes in actuarial methods from the June 30, 2019 Actuarial Valuation. One change in actuarial assumptions and two plan provision changes are reflected and described below.

The details of the changes since the last valuation are as follows:

Benefit Provision Changes

Legislation enacted in 2020 established a Qualified Benefit Preservation Arrangement (QBPA) under Section 415(m) of the Internal Revenue Code (IRC). The QBPA is effective July 1, 2020 and pays a portion of SDRS benefits that are restricted by IRC Section 415(b). The total benefits paid from SDRS and the QBPA will be limited to the applicable 415(b) annual limit, unreduced for early commencement if Members retire prior to age 62 and actuarially increased for late retirement up to age 70 if Members retire after age 65. The Actuarial Valuation considers benefits payable from both SDRS and the QBPA.

Legislation enacted in 2020 also brought the assets and the liabilities of the South Dakota Department of Labor and Regulation Plan into SDRS effective July 1, 2020. With the exception of the accounting results presented in Section 6 of this report, all exhibits include the assets, liabilities, and member counts of the former Department of Labor and Regulation Plan Members.

Actuarial Assumption Changes

The SDRS COLA equals the percentage increase in the most recent third calendar quarter CPI-W over the prior year, no less than 0.5% and no greater than 3.5%. However, if the FVFR assuming the long-term COLA is equal to the baseline COLA assumption (currently 2.25%) is less than 100%, the maximum COLA payable will be limited to the increase that if assumed on a long-term basis, results in a FVFR equal to or exceeding 100%. That condition existed as of June 30, 2019 and exists again this year as of June 30, 2020. Future COLAs are assumed to equal the current restricted maximum COLA which was 1.88% as of June 30, 2019 and is 1.41% as of June 30, 2020.

The changes in actuarial assumptions due to the 1.41% restricted maximum COLA decreased the Actuarial Accrued Liability by \$595 million, or 4.6% of the Actuarial Accrued Liability based on the 1.88% restricted maximum COLA.

Actuarial assumptions are reviewed in depth periodically, with the next experience analysis anticipated before the June 30, 2022 Actuarial Valuation and any recommended changes anticipated to be first implemented in the June 30, 2022 Actuarial Valuation.

Actuarial Method Changes

No changes in actuarial methods were made since the prior valuation.