



Financial Statements
December 31, 2018
City of Ipswich

Mayor LeRoy Kilber

Governing Board Jon Gilbert
Barb Gillick
Mike Hammrich
Tom Schaefer
Mike Steen
Susie Treftz

Finance Officer Amy Jaenisch

Attorney Vaughn P. Beck

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Independent Auditor's Report

The City Council
City of Ipswich
Ipswich, South Dakota

Report on the Financial Statements

We have audited the accompanying modified cash basis financial statements of the governmental activities, the business-type activities, and each major fund of the City of Ipswich as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstance. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the modified cash basis financial statements referred to above present fairly, in all material respects, the respective financial position - modified cash basis - of the governmental activities, the business-type activities, and each major fund of the City of Ipswich as of December 31, 2018, and the respective changes in financial position - modified cash basis and, where applicable, cash flows - modified cash basis thereof as of and for the year then ended in conformity with the basis of accounting described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively compromise the City's financial statements. The listing of municipal officials, schedules of employer's share of net pension liability (asset) and pension contributions, budgetary comparison schedule, and schedule of changes in long-term debt are presented for purposes of additional analysis and are not a required part of the financial statements.

The schedules of employer's share of net pension liability (asset) and pension contributions, budgetary comparison schedule, and schedule of changes in long-term debt are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The listing of municipal officials has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 2, 2019, on our consideration of the City of Ipswich's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of City of Ipswich's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Ipswich's internal control over financial reporting and compliance.

The image shows a handwritten signature in cursive script that reads "Eide Bailly LLP". The signature is written in black ink and is positioned above the typed address and date.

Aberdeen, South Dakota
May 2, 2019

City of Ipswich
Statement of Net Position—Modified Cash Basis
December 31, 2018

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Assets			
Cash and cash equivalents	\$ 1,312,478	\$ 253,677	\$ 1,566,155
Investments	76,792	75,000	151,792
Restricted assets:			
Cash and cash equivalents restricted for:			
Library	3,641	-	3,641
Cemetery	24,581	-	24,581
Investments restricted for:			
Cemetery	68,900	-	68,900
Total assets	<u>\$ 1,486,392</u>	<u>\$ 328,677</u>	<u>\$ 1,815,069</u>
Net Position			
Restricted for:			
Library	\$ 3,641	\$ -	\$ 3,641
Debt service/repayment	14,023	140,908	154,931
Cemetery	93,481	-	93,481
Asset replacement, operation and maintenance	-	66,888	66,888
Unrestricted	<u>1,375,247</u>	<u>120,881</u>	<u>1,496,128</u>
Total net position	<u>\$ 1,486,392</u>	<u>\$ 328,677</u>	<u>\$ 1,815,069</u>

City of Ipswich
Statement of Activities—Modified Cash Basis
Year Ended December 31, 2018

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants, Contributions and Loan Proceeds	Primary Government		
					Governmental Activities	Business-Type Activities	Total
Primary Government							
Governmental activities:							
General government	\$ 140,435	\$ 7,764	\$ 865	\$ -	\$ (131,806)	\$ -	\$ (131,806)
Public safety	44,220	-	-	-	(44,220)	-	(44,220)
Public works	350,998	58,013	60,070	-	(232,915)	-	(232,915)
Health and welfare	114,709	94,715	2,500	-	(17,494)	-	(17,494)
Culture and recreation	143,250	3,425	-	-	(139,825)	-	(139,825)
Miscellaneous expenditures	151,581	-	-	-	(151,581)	-	(151,581)
Debt service	44,520	-	-	-	(44,520)	-	(44,520)
Total governmental activities	<u>989,713</u>	<u>163,917</u>	<u>63,435</u>	<u>-</u>	<u>(762,361)</u>	<u>-</u>	<u>(762,361)</u>
Business-type activities:							
Water	264,380	256,918	-	46,175	-	38,713	38,713
Sewer	233,042	235,917	-	-	-	2,875	2,875
Total business-type activities	<u>497,422</u>	<u>492,835</u>	<u>-</u>	<u>46,175</u>	<u>-</u>	<u>41,588</u>	<u>41,588</u>
	<u>\$ 1,487,135</u>	<u>\$ 656,752</u>	<u>\$ 63,435</u>	<u>\$ 46,175</u>	<u>(762,361)</u>	<u>41,588</u>	<u>(720,773)</u>
General Revenues							
Taxes:							
Property taxes					356,826	-	356,826
Sales taxes					424,403	-	424,403
State shared revenues					9,314	-	9,314
Unrestricted investment earnings					3,756	935	4,691
Miscellaneous revenue					13,022	2,676	15,698
Total general revenues					<u>807,321</u>	<u>3,611</u>	<u>810,932</u>
Change in Net Position					44,960	45,199	90,159
Net Position - Beginning					<u>1,441,432</u>	<u>283,478</u>	<u>1,724,910</u>
Net Position - Ending					<u>\$ 1,486,392</u>	<u>\$ 328,677</u>	<u>\$ 1,815,069</u>

City of Ipswich
Balance Sheet—Modified Cash Basis—Governmental Funds
December 31, 2018

	<u>General Fund</u>
Assets	
Cash and cash equivalents	\$ 1,312,478
Restricted cash	28,222
Investments	76,792
Restricted investments	<u>68,900</u>
Total assets	<u>\$ 1,486,392</u>
Fund Balances	
264 Restricted for	
Library	\$ 3,641
Debt repayment	14,023
Cemetery	93,481
265 Committed for	
Equipment	40,000
267 Unassigned	<u>1,335,247</u>
Total fund balances	<u>\$ 1,486,392</u>

City of Ipswich

Statement of Revenues, Expenditures and Changes in Fund Balances—Modified Cash Basis—Governmental Funds
Year Ended December 31, 2018

	General Fund
Revenues	
310 Taxes	
311 General property taxes	\$ 355,279
313 General sales and use taxes	424,403
315 Amusement taxes	132
319 Penalties and interest on delinquent taxes	1,415
	781,229
Total taxes	
320 Licenses and permits	6,903
330 Intergovernmental revenue	
334 State grants	2,500
335 State shared revenue	
335.01 Bank franchise tax	3,314
335.02 Motor vehicle commercial prorate	4,771
335.03 Liquor tax reversion	6,000
335.04 Motor vehicle licenses (5%)	22,460
335.08 Local government highway and bridge fund	28,581
338 County shared revenue	
338.01 County road tax (25%)	1,411
338.03 County wheel tax	2,847
	71,884
Total intergovernmental revenue	
340 Charges for goods and services	
344 Sanitation	58,013
346 Culture and recreation	3,425
347 Ambulance	87,115
349 Other	7,600
	156,153
Total charges for goods and services	

City of Ipswich

Statement of Revenues, Expenditures and Changes in Fund Balances—Modified Cash Basis—Governmental Funds
Year Ended December 31, 2018

	General Fund
360 Miscellaneous revenue	
361 Investment earnings	3,756
362 Rentals	861
367 Contributions and donations from private sources	865
369 Other	13,022
	18,504
Total miscellaneous revenue	18,504
Total revenues	1,034,673
 Expenditures	
410 General government	
411 Legislative	27,562
413 Elections	80
414 Financial administration	112,793
	140,435
Total general government	140,435
420 Public safety	
421 Police	2,898
422 Fire	39,822
423 Protective inspection administration	1,500
	44,220
Total public safety	44,220
430 Public works	
431 Highways and streets	165,298
432 Sanitation	67,347
437 Cemeteries	4,325
	236,970
Total public works	236,970
440 Health and welfare:	
441 Health	4,848
446 Ambulance	91,250
	96,098
Total health and welfare	96,098
450 Culture and recreation	
451 Recreation	57,712
452 Parks	44,131
455 Libraries	26,586
458 Museums	1,377
	129,806
Total culture and recreation	129,806

City of Ipswich

Statement of Revenues, Expenditures and Changes in Fund Balances—Modified Cash Basis—Governmental Funds
Year Ended December 31, 2018

	<u>General Fund</u>
470 Debt service	<u>44,520</u>
485 Capital outlay	<u>146,083</u>
490 Miscellaneous	
492 Other expenditures	<u>151,581</u>
Total expenditures	<u>989,713</u>
Net Change in Fund Balance	44,960
Fund Balance - Beginning	<u>1,441,432</u>
Fund Balance - Ending	<u><u>\$ 1,486,392</u></u>

City of Ipswich
Balance Sheet-Modified Cash Basis-Proprietary Funds
December 31, 2018

	Water Fund	Sewer Fund	Totals
Assets			
Current Assets			
Cash and cash equivalents	\$ 80,893	\$ 172,784	\$ 253,677
Investments	50,000	25,000	75,000
Total current assets	<u>130,893</u>	<u>197,784</u>	<u>328,677</u>
Total assets	<u>\$ 130,893</u>	<u>\$ 197,784</u>	<u>\$ 328,677</u>
Net Position			
Restricted net position for:			
Debt service/repayment	\$ 93,084	\$ 47,824	\$ 140,908
Asset replacement, and operation and maintenance	42,413	24,475	66,888
Unrestricted net position (deficit)	<u>(4,604)</u>	<u>125,485</u>	<u>120,881</u>
Total net position	<u>\$ 130,893</u>	<u>\$ 197,784</u>	<u>\$ 328,677</u>
Total Liabilities and Net Position	<u>\$ 130,893</u>	<u>\$ 197,784</u>	<u>\$ 328,677</u>

City of Ipswich

Statement of Revenues, Expenses and Changes in Fund Net Position-Modified Cash Basis-Proprietary Funds
Year Ended December 31, 2018

	Water Fund	Sewer Fund	Totals
Operating Revenue			
380 Charges for goods and services	\$ 239,491	\$ 76,569	\$ 316,060
381 Revenue dedicated to servicing debt	17,427	159,348	176,775
369 Miscellaneous	2,676	-	2,676
Total operating revenue	<u>259,594</u>	<u>235,917</u>	<u>495,511</u>
Operating Expenses			
410 Personal services	27,192	37,981	65,173
420 Other current expense	24,029	47,449	71,478
426.2 Materials	124,175	-	124,175
Total operating expenses	<u>175,396</u>	<u>85,430</u>	<u>260,826</u>
Operating Income	<u>84,198</u>	<u>150,487</u>	<u>234,685</u>
Nonoperating Revenue (Expense)			
331 Federal grants	-	46,175	46,175
361 Investment earnings	800	135	935
441 Debt service	(35,921)	(58,906)	(94,827)
442 Interest expense	(53,063)	(88,706)	(141,769)
Total nonoperating revenue (expense)	<u>(88,184)</u>	<u>(101,302)</u>	<u>(189,486)</u>
Change in Net Position	(3,986)	49,185	45,199
Net Position - Beginning	<u>134,879</u>	<u>148,599</u>	<u>283,478</u>
Net Position - Ending	<u>\$ 130,893</u>	<u>\$ 197,784</u>	<u>\$ 328,677</u>

City of Ipswich
Statement of Cash Flows-Modified Cash Basis-Proprietary Funds
Year Ended December 31, 2018

	Enterprise Funds		
	Water Fund	Sewer Fund	Totals
Cash Flows from Operating Activities			
Receipt from customers	\$ 256,918	\$ 235,917	\$ 492,835
Payments to suppliers	(148,204)	(47,449)	(195,653)
Payments to employees	(27,192)	(37,981)	(65,173)
Other receipts	2,676	-	2,676
Net Cash from Operating Activities	<u>84,198</u>	<u>150,487</u>	<u>234,685</u>
Cash Flows used for Capital and Related Financing Activities			
Capital grants	-	46,175	46,175
Principal paid on capital debt	(35,921)	(58,906)	(94,827)
Interest paid on capital debt	(53,063)	(88,706)	(141,769)
Net Cash used for Capital and Related Financing Activities	<u>(88,984)</u>	<u>(101,437)</u>	<u>(190,421)</u>
Cash Flows from Investing Activities			
Interest earnings	<u>800</u>	<u>135</u>	<u>935</u>
Net Cash from Investing Activities	<u>800</u>	<u>135</u>	<u>935</u>
Net Change in Cash and Cash Equivalents	(3,986)	49,185	45,199
Cash and Cash Equivalents - Beginning	<u>134,879</u>	<u>148,599</u>	<u>283,478</u>
Cash and Cash Equivalents - Ending	<u>\$ 130,893</u>	<u>\$ 197,784</u>	<u>\$ 328,677</u>
Cash and cash equivalents consist of:			
Cash and cash equivalents	\$ 80,893	\$ 172,784	\$ 253,677
Investments	<u>50,000</u>	<u>25,000</u>	<u>75,000</u>
Total Cash and Cash Equivalents	\$ 130,893	\$ 197,784	\$ 328,677
Reconciliation of Operating Income to Net Cash from Operating Activities			
Operating income	<u>\$ 84,198</u>	<u>\$ 150,487</u>	<u>\$ 234,685</u>
Net Cash from Operating Activities	<u>\$ 84,198</u>	<u>\$ 150,487</u>	<u>\$ 234,685</u>

Note 1 - Summary of Significant Accounting Policies

As discussed further in Note 1.C, the financial statements are presented on the modified cash basis of accounting. The modified cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements.

A. Financial Reporting Entity

The reporting entity of the City of Ipswich (the City), consists of the primary government (which includes all of the funds, organizations, institutions, agencies, departments and offices that make up the legal entity, plus those funds for which the primary government has a fiduciary responsibility, even though those fiduciary funds may represent organizations that do not meet the criteria for inclusion in the financial reporting entity); those organizations for which the primary government is financially accountable; and other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the City's financial statements to be misleading or incomplete.

The reporting entity is comprised of the primary government, City of Ipswich.

Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. The City is financially accountable if its Governing Board appoints a voting majority of another organization's governing body and it has the ability to impose its will on that organization, or there is a potential for that organization to provide specific financial benefits to, or impose specific financial burdens on, the City (primary government). The City may also be financially accountable for another organization if that organization is fiscally dependent on the City.

Based upon the application of these criteria, the City does not have any component units.

B. Basis of Presentation

Government-Wide Financial Statements

The statement of net position and statement of activities display information about the City as a whole. They include all funds of the City except for fiduciary. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues and other non-exchange revenues. Business-type activities are financed in whole, or in part, by fees charged to external parties for goods or services.

The statement of activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the City and for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by recipients of goods and services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements

Fund financial statements of the City are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into three major categories: governmental, proprietary and fiduciary. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the City or it meets the following criteria:

1. Total assets, liabilities, revenues or expenditures/expenses of the individual governmental or enterprise fund are at least 10% of the corresponding total for all funds of that category or type, and
2. Total assets, liabilities, revenues or expenditures/expenses of the individual governmental or enterprise fund are at least 5% of the corresponding total for all governmental and enterprise funds combined, or
3. Management has elected to classify one or more governmental or enterprise funds as major for consistency in reporting from year to year or because of public interest in the fund's operations.

The funds of the City of Ipswich are described below:

Governmental Funds

General Fund – The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is always considered to be a major fund.

Proprietary Funds

Enterprise Funds – Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

- **Water Fund** - Financed primarily by user charges, this fund accounts for the construction and operation of the municipal waterworks system and related facilities. (SDCL 9-47-1) This is a major fund.
- **Sewer Fund** - Financed primarily by user charges, this fund accounts for the construction and operation of the municipal sanitary sewer system and related facilities. (SDCL 9-48-2) This is a major fund.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

C. Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe “how” transactions are recorded within the various financial statements. Basis of accounting refers to “when” revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements, regardless of the measurement focus.

Measurement Focus

In the government-wide statement of net position and statement of activities, both governmental and business-type activities are presented using the economic resources measurement focus, applied within the limitations of the modified cash basis of accounting as defined below.

In the fund financial statements, the “current financial resources” measurement focus or the “economic resources” measurement focus is applied within the limitations of the modified cash basis of accounting.

Basis of Accounting

The financial statements are presented in accordance with a modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America (GAAP) as established by the Governmental Accounting Standards Board. This basis of accounting involved modifications to the cash basis of accounting to report in the statement of net position or balance sheet cash transactions or events that provide a benefit or result in an obligation that covers a period greater than the period in which the cash transaction or event occurred. Such report balances include investments in certificates of deposit (those with maturities more than 90 days (three months) from date of acquisition) acquired with cash accounts at cost and interfund advances and borrowings arising from the use of a pooled cash account.

This modified cash basis of accounting differs from GAAP primarily because certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected, and other accrued revenue and receivables) and certain liabilities and their related expenses or expenditures (such as accounts payable and expenses for goods or services received but not yet paid, and other accrued expenses and liabilities) are not recorded in these financial statements. In addition, other economic assets, deferred outflows, liabilities, and deferred inflows of resources that do not arise from a cash transaction or event that would be reported in GAAP basis financial statements (such as donated assets) are not reported in this modified cash basis presentation, and the measurement of reported assets and liabilities does not involve adjustment to fair value.

D. Deposits and Investments

For the purpose of financial reporting, “cash and cash equivalents” includes all demand and savings accounts and certificates of deposit or short-term investments with a term to maturity at date of acquisition of three months or less. Investments in open-end mutual fund shares or similar investments in external investment pools are also considered to be cash equivalents.

Investments classified in the financial statements consist entirely of certificates of deposit whose term to maturity at date of acquisition exceeds three months and/or those types of investment authorized by South Dakota Codified Laws (SDCL) 4-5-6. Under the modified cash basis of accounting, investments are carried at cost.

E. Interfund Eliminations and Reclassifications

Government-Wide Financial Statements

In the process of aggregating data for the government-wide financial statements, some amounts reported as interfund activity and balances in the fund financial statements have been eliminated or reclassified, as follows:

1. The City did not have any interfund receivables and payables that needed to be eliminated as of December 31, 2018.
2. The City did not have internal service fund activity which required elimination as of December 31, 2018.

F. Capital Assets

Under the modified cash basis of accounting, capital assets are expensed when the cash transaction occurs.

G. Long-Term Liabilities

Under the modified cash basis of accounting, cash proceeds from long-term debt issuances are recorded as a receipt, while payments to creditors to reduce long-term debts are recorded as a cost of the program which benefits from the financing. Allocations are made where appropriate. Interest costs are not allocated but are reported as a separate program cost category.

Long-term debts arising from cash transactions of governmental funds are not reported as liabilities in the fund financial statements. Instead, the debt proceeds are reported as other financing sources and payments of principal and interest are reported as expenditures. Under the modified cash basis, the accounting for long-term debts of proprietary funds is the same in the fund financial statements as it is in the government-wide financial statements.

H. Program Revenues

In the government-wide statement of activities, reported program revenues derive directly from the program itself or from parties other than the City's taxpayers or citizenry, as a whole. Program revenues are classified into three categories, as follows:

1. Charges for Services – These arise from charges to customers, applicants or others who purchase, use or directly benefit from the goods, services or privileges provided or are otherwise directly affected by the services.
2. Program-Specific Operating Grants and Contributions – These arise from mandatory and voluntary non-exchange transactions with other governments, organizations or individuals that are restricted for use in a particular program.
3. Program-Specific Capital Grants and Contributions – These arise from mandatory and voluntary non-exchange transactions with other governments, organizations or individuals that are restricted for the acquisition of capital assets for use in a particular program.

I. Proprietary Funds Revenue and Expense Classifications

In the proprietary fund's statement of revenues, expenses and changes in fund net position, revenues and expenses are classified in a manner consistent with how they are classified in the statement of cash flows. That is, transactions for which related cash flows are reported as capital and related financing activities, noncapital financing activities, or investing activities are not reported as components of operating revenues or expenses.

J. Cash and Cash Equivalents

The City pools the cash resources of its funds for cash management purposes. The Water Fund and Sewer Fund essentially have access to the entire amount of their cash resources on demand. Accordingly, each proprietary fund's equity in the cash management pool is considered to be cash and cash equivalents.

K. Equity Classifications

Government-Wide Statements

Equity is classified as net position and is comprised of three components, net investment in capital assets; restricted net position; and unrestricted net position. Because capital assets are not reported by the City under the modified cash basis of accounting, only the following components are displayed:

1. Restricted Net Position – Consists of net position with constraints placed on their use either by (a) external groups such as creditors, grantors, contributors or laws and regulations of other governments; or (b) law through constitutional provisions or enabling legislation.
2. Unrestricted Net Position – All other net position that do not meet the definition of "restricted."

Fund Financial Statements

Governmental fund equity is classified as fund balance, and may distinguish between nonspendable, restricted, committed, assigned and unassigned components. Proprietary fund equity is classified the same as in the government-wide financial statements. Fiduciary fund equity (except for Agency Funds, which have no fund equity) is reported as net position held in trust for other purposes.

L. Application of Net Position and Fund Balance

The City uses restricted/committed amounts first when both restricted and unrestricted net position or fund balance is available unless there are legal documents/contracts that prohibit doing this, such as grant agreements requiring dollar for dollar spending. Additionally, the government would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

M. Fund Balance Classification Policies and Procedures

The following classifications describe the relative strength of the spending constraints:

- **Nonspendable Fund Balance** - Amounts that are not in nonspendable form (such as inventory) or are required to be maintained intact.
- **Restricted Fund Balance** - Amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- **Committed Fund Balance** - Amounts constrained to specific purposes by the City itself, using its highest level of decision-making authority (i.e., City Council). To be reported as committed, amounts cannot be used for any other purpose unless the City takes the same highest-level action to remove or change the constraint.
- **Assigned Fund Balance** - Amounts the City intends to use for a specific purpose. Intent can be expressed by the City Council or by an official or body to which the City Council delegates the authority.
- **Unassigned Fund Balance** - Amounts that are available for any purpose. Positive amounts are reported only in the General Fund.

The City Council establishes (and modifies or rescinds) fund balance commitments by passage of an ordinance. An assigned fund balance is established by City Council through adoption of a resolution designating a fund balance is intended for specific purpose (such as the purchase of fixed assets, construction, debt service, or for other purposes).

The City does not have a formal minimum fund balance policy.

N. Rounding

Computer generated rounding variances exist in the basic financial statements and supplementary information. The variances result from values being entered with cents rather than as whole numbers.

Note 2 - Deposits and Investments

The City follows the practice of aggregating the cash assets of various funds to maximize cash management efficiency and returns. Various restrictions on deposits and investments are imposed by statutes. These restrictions are summarized below:

Deposits

The City's cash deposits are made in qualified public depositories as defined by SDCL 4-6A-1, 9-22-6, 9-22-6.1 and 9-22-6.2, and may be in the form of demand or time deposits.

Qualified depositories are required by SDCL 4-6A-3 to maintain at all times, segregated from their other assets, eligible collateral having a value equal to at least 100% of the public deposit accounts which exceed deposit insurance such as the FDIC and NCUA. In lieu of pledging eligible securities, a qualified public depository may furnish irrevocable standby letters of credit issued by Federal Home Loan Banks accompanied by written evidence of that bank's public debt rating which may not be less than "AA" or a qualified public depository may furnish a corporate surety bond of a corporation authorized to do business in South Dakota.

Custodial Credit Risk – Deposits – The risk that, in the event of a depository failure, the City's deposits may not be returned to it. The City does not have a deposit policy for custodial credit risk. As of December 31, 2018, the City maintained their deposits in in-state financial institutions which were properly collateralized in accordance with SDCL 4-6A-3.

The actual bank balances at December 31, 2018 are as follows:

	Bank Balance
Insured (FDIC/NCUA)	\$ 470,665
Uninsured, collateral jointly held by State's/City's agent in the name of the State and the pledging financial institution	1,344,826
	\$ 1,815,491

The City's carrying amount of deposits at December 31, 2018 is as follows:

Cash and cash equivalents	\$ 1,594,377
Investments	220,692
	\$ 1,815,069

Investments

In general, SDCL 4-5-6 permits City funds to be invested in (a) securities of the United States and securities guaranteed by the United States government either directly or indirectly including, without limitation, United States treasury bills, notes, bonds and other obligations issued or directly or indirectly guaranteed by the United States Government, or otherwise directly or indirectly backed by the full faith and credit of the United States Government; provided that, for other than permanent, trust, retirement, building and depreciation reserve funds, such securities shall either mature within 18 months from the date of purchase or be redeemable at the option of the holder within 18 months from the date of purchase; or (b) repurchase agreements fully collateralized by securities described in (a) and meeting the requirements of § 4-5-9, if the repurchase agreements are entered into only with those primary reporting dealers that report to the Federal Reserve Bank of New York and with the 100 largest United States commercial banks, as measured by domestic deposits; or (c) in shares of an open-end, no-load fund administered by an investment company registered under the Federal Investment Company Act of 1940 whose shares are registered under the Federal Securities Act of 1933 and whose only investments are in securities described in (a) and repurchase agreements described in (b).

Interest Rate Risk – The City does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. As of December 31, 2018, all of the City’s investments consist of certificates of deposit which have maturities of less than one year.

Credit Risk – State law limits eligible investments for the Municipality, as discussed above. The City has no further investment policy that would further limit its investment choices.

Assignment of Investment Income - State law allows income from deposits and investments to be credited to either the General Fund or the fund making the investment. The City’s policy is to credit all income from deposits and investments to the fund making the investment.

Under the modified cash basis of accounting, investments are stated at cost.

Note 3 - Property Taxes

Property taxes are levied on or before October 1, of the year preceding the start of the fiscal year. They attach as an enforceable lien on property and become due and payable as of January 1, the first day of the fiscal year. Taxes are payable in two installments on or before April 30 and October 31 of the fiscal year.

The City is permitted by several state statutes to levy varying amounts of taxes per \$1,000 of taxable valuation on taxable real property in the City.

Note 4 - Retirement Plan

All employees working more than 20 hours per week during the year participate in the South Dakota Retirement System (SDRS), a cost-sharing, multiple employer hybrid defined benefit plan administered by SDRS to provide retirement benefits for employees of the State of South Dakota and its political subdivisions. The SDRS provides retirement, disability, and survivor benefits. The right to receive retirement benefits vests after three years of credited service. Authority for establishing, administering, and amending plan provisions are found in South Dakota Codified Law 3-12. The SDRS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained at <http://www.sdrs.sd.gov/publications.aspx> or by writing to the SDRS, PO Box 1098, Pierre, SD 57501-1098 or by calling (605) 773-3731.

Benefits Provided

SDRS has three different classes of employees, Class A general members, Class B public safety and judicial members, and Class C Cement Plant Retirement Fund members.

Members that were hired before July 1, 2017, are Foundation members. Class A Foundation members and Class B Foundation members who retire after age 65 with three years of contributory service are entitled to an unreduced annual retirement benefit. An unreduced annual retirement benefit is also available after age 55 for Class A Foundation members where the sum of age and credited service is equal to or greater than 85 or after age 55 for Class B Foundation judicial members where the sum of age and credited service is equal to or greater than 80. Class B Foundation public safety members can retire with an unreduced annual retirement benefit after age 55 with three years of contributory service. An unreduced annual retirement benefit is also available after age 45 for Class B Foundation public safety members where the sum of age and credited service is equal to or greater than 75. All Foundation retirement benefits that do not meet the above criteria may be payable at a reduced level.

Members that were hired on/after July 1, 2017, are Generational members. Class A Generational members and Class B Generational judicial members who retire after age 67 with three years of contributory service are entitled to an unreduced annual retirement benefit after age 57 with three years of contributory service. At retirement, married Generational members may elect a single-life benefit, a 60 percent joint and survivor benefit, or a 100 percent joint and survivor benefit. All Generational retirement benefits that do not meet the above criteria may be payable at a reduced level. Generational members will also have a variable retirement account (VRA) established, in which they will receive up to 1.5 percent of compensation funded by part of the employer contribution. VRAs will receive investment earnings based on investment returns.

Legislation enacted in 2017 established the current COLA process. At each valuation date:

- Baseline actuarial accrued liabilities will be calculated assuming the COLA is equal to the long-term inflation assumption of 2.25%.
- If the fair value of assets is greater or equal to the baseline actuarial accrued liabilities, the COLA will be:
 - The increase in the 3rd quarter CPI-W, no less than 0.5% and no greater than 3.5%.
- If the fair value of assets is less than the baseline actuarial accrued liabilities, the COLA will be:
 - The increase in the 3rd quarter CPI-W, no less than 0.5% and no greater than a restricted maximum such that, that if the restricted maximum is assumed for future COLAs, the fair value of the assets will be greater or equal to the accrued liabilities.

All benefits except those depending on the member's accumulated contributions are annually increased by the cost-of-living adjustment.

Contributions

Per SDCL 3-12, contribution requirements of the active employees and the participating employers are established and may be amended by the SDRS Board. Covered employees are required by State statute to contribute the following percentages of their salary to the plan; Class A members, 6% of salary; Class B Judicial Members, 9% of salary; and Class B Public Safety Member, 8% of salary. The City's share of contributions made to the SDRS for the years ended December 31, 2018, 2017 and 2016 were \$11,243, \$10,773, and \$10,938, respectively, equal to the required contributions each year.

Pension Liabilities (Assets), Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources to Pensions

At June 30, 2018, SDRS is 100.02% funded and, accordingly, has a net pension asset. The proportionate share of the components of the net pension asset of the South Dakota Retirement System as of the measurement period ending June 30, 2018 and reported by the City of Ipswich as of December 31, 2018 are as follows:

Proportionate share of total pension liability	\$ 1,076,183
Less proportionate share of net position restricted for pension benefits	<u>1,076,388</u>
Proportionate share of net pension liability (asset)	<u><u>\$ (205)</u></u>

At December 31, 2018, the City reported a liability (asset) of \$(205) for its proportionate share of the net pension liability (asset). The net pension liability (asset) was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability (asset) was based on a projection of the City's share of contributions to the pension plan relative to the contributions of all participating entities. At June 30, 2018, the City's proportion was 0.0088%, which is a decrease of 0.00065% from its proportion measured as of June 30, 2017. The City's proportionate share net pension liability (asset) is not reported in financial statements shown under the modified cash basis of accounting.

Actuarial Assumptions

The total pension liability (asset) in the June 30, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.25%
Salary increases	graded by years of service, from 6.50% at entry to 3.00% after 25 years of service
Discount rate	6.50% net of plan investment expense

Mortality rates were based on 97% of the RP-2014 Mortality Table, projected generationally with Scale MP-2016, white collar rates for females and total dataset rates for males. Mortality rates for disabled members were based on the RP-2014 Disabled Retiree Mortality Table, projected generationally with Scale MP-2016.

Investment portfolio management is the statutory responsibility of the South Dakota Investment Council (SDIC), which may utilize the services of external money managers for management of a portion of the portfolio. SDIC is governed by the Prudent Man Rule (i.e., the council should use the same degree of care as a prudent man). Current SDIC investment policies dictate limits on the percentage of assets invested in various types of vehicles (equities, fixed income securities, real estate, cash, private equity, etc.). The long-term expected rate of return on pension plan investments was determined using a method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2018 (see the discussion of the pension plan's investment policy) are summarized in the following table using geometric means:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Global Equity	58.0%	4.8%
Fixed Income	30.0%	1.8%
Real Estate	10.0%	4.6%
Cash	2.0%	0.7%
	100.0%	

Discount Rate

The discount rate used to measure the total pension liability (asset) was 6.50%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at rates equal to the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability (asset).

Sensitivity of Liability (Asset) To Changes in the Discount Rate

The following presents the Municipality's proportionate share of net pension liability (asset) calculated using the discount rate of 6.50 percent, as well as what the City's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage point lower (5.50%) or 1-percentage point higher (7.50%) than the current rate:

	1% Decrease	Current Discount Rate	1% Increase
City's proportionate share of the net pension liability (asset)	\$ 154,960	\$ (205)	\$ (126,424)

Pension Plan Fiduciary Net Position

Detailed information about the plan’s fiduciary net position is available in the separately issued SDRS financial report.

Note 5 - Significant Contingencies - Litigation

At December 31, 2018, the City was not involved in any litigation that would be material to the financial statements.

Note 6 - Restricted Net Position/Fund Balance

Restricted net position for the year ended December 31, 2018 is as follows:

Fund	Restricted By	Amount
Library	Statute	\$ 3,641
Cemetery	Statute	93,481
Water - Debt Service and Other Reserves	Contractual Agreement	135,497
Sewer - Debt Service and Other Reserves	Contractual Agreement	72,299
General - Debt Service	Contractual Agreement	14,023

Note 7 - Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the period ended December 31, 2018, the City managed its risks as follows:

Employee Health Insurance

The City does not provide a group health insurance plan for City employees. Each employee is responsible to obtain individual health insurance.

Liability Insurance

The City purchases liability insurance for risks related to torts; theft or damage to property; and errors and omissions of public officials from a commercial carrier. Settled claims resulting from these risks have not exceeded the liability coverage over the past three years.

Worker's Compensation

The City purchases worker’s compensation insurance from a commercial carrier. Settled claims resulting from these risks have not exceeded the liability coverage over the past three years.

Unemployment Benefits

The City provides coverage for unemployment benefits by paying into the Unemployment Compensation Fund established by state law and managed by the State of South Dakota.

Note 8 - Commitments

As of December 31, 2018, the City had purchased equipment with a commitment of final payment to be made in 2019 of \$20,000.



Supplementary Information
December 31, 2018

City of Ipswich

City of Ipswich

Schedules of Proportionate Share of Net Pension Liability (Asset) and Pension Contributions
Year Ended December 31, 2018

Pension Plan	Fiscal Year Ending *	City's Percentage of the Net Pension Liability (Asset)	City's Proportionate Share of the Net Pension Liability (Asset) (a)	City's Covered Payroll (b)	City's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll (a/b)	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability (Asset)
SDRS	6/30/2018	0.0088%	\$ (205)	\$ 182,884	-0.1%	100.02%
SDRS	6/30/2017	0.0094%	(857)	178,674	-0.5%	100.10%
SDRS	6/30/2016	0.0090%	30,456	185,431	16.4%	96.9%
SDRS	6/30/2015	0.0094%	(39,922)	171,849	-23.2%	104.1%

* The amounts presented for each fiscal year were determined as of the measurement date of the collective net pension liability (asset) which is 6/30.

Pension Plan	Year Ending	Statutorily Required Contribution (a)	Contributions in Relation to the Statutorily Required Contribution (b)	Contribution Deficiency (Excess) (a-b)	Covered Payroll (d)	Contributions as a Percentage of Covered Payroll (b/d)
SDRS	12/31/2018	\$ 11,243	\$ 11,243	\$ -	\$ 187,074	6.0%
SDRS	12/31/2017	10,773	10,773	-	179,542	6.0%
SDRS	12/31/2016	10,938	10,938	-	182,301	6.0%
SDRS	12/31/2015	10,471	10,471	-	175,231	6.0%

*GASB Statement No. 68 requires ten years of information to be presented in this table. However, until a full 10-year trend is compiled, the City will present information for those years for which information is available.

City of Ipswich
Schedule of Changes in Long-Term Debt
Year Ended December 31, 2018

<u>Indebtedness</u>	<u>Long-Term Debt 1/1/18</u>	<u>Add New Debt</u>	<u>Less Debt Retired</u>	<u>Long-Term Debt 12/31/18</u>
Enterprise Long-Term Debt Revenue Bonds - Water	\$ 269,543	\$ -	\$ 7,796	\$ 261,747
USDA Rural Development Loan - Water	1,399,418	-	28,125	1,371,293
USDA Rural Development Loan - Sewer	3,406,220	-	58,906	3,347,314
Governmental Long-Term Debt USDA Rural Development Loan - Street	<u>576,736</u>	<u>-</u>	<u>26,162</u>	<u>550,574</u>
Total	<u>\$ 5,651,917</u>	<u>\$ -</u>	<u>\$ 120,989</u>	<u>\$ 5,530,928</u>

City of Ipswich
Budgetary Comparison Schedule-General Fund
Year Ended December 31, 2018

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues				
310 Taxes				
311 General property taxes	\$ 359,691	\$ 359,691	\$ 355,279	\$ (4,412)
313 General sales and use taxes	426,000	426,000	424,403	(1,597)
315 Amusement taxes	140	140	132	(8)
319 Penalties and interest on delinquent taxes	1,000	1,000	1,415	415
Total taxes	<u>786,831</u>	<u>786,831</u>	<u>781,229</u>	<u>(5,602)</u>
320 Licenses and permits	<u>5,200</u>	<u>5,200</u>	<u>6,903</u>	<u>1,703</u>
330 Intergovernmental revenue				
334 State grants	-	-	2,500	2,500
335 State shared revenue				
335.01 Bank franchise tax	2,000	2,000	3,314	1,314
335.02 Motor vehicle commercial prorate	4,500	4,500	4,771	271
335.03 Liquor tax reversion	6,000	6,000	6,000	-
335.04 Motor vehicle licenses (5%)	20,000	20,000	22,460	2,460
335.08 Local government highway and bridge fund	30,000	30,000	28,581	(1,419)
338 County shared revenue				
338.01 County road tax (25%)	1,411	1,411	1,411	-
338.03 County wheel tax	2,500	2,500	2,847	347
Total intergovernmental revenue	<u>66,411</u>	<u>66,411</u>	<u>71,884</u>	<u>5,473</u>
340 Charges for goods and services				
344 Sanitation	60,000	60,000	58,013	(1,987)
346 Culture and recreation	2,000	2,000	3,425	1,425
347 Ambulance	88,600	88,600	87,115	(1,485)
349 Other	-	-	7,600	7,600
Total charges for goods and services	<u>150,600</u>	<u>150,600</u>	<u>156,153</u>	<u>5,553</u>
360 Miscellaneous revenue				
361 Investment earnings	2,800	2,800	3,756	956
362 Rentals	1,000	1,000	861	(139)
367 Contributions and donations from private sources	-	-	865	865
369 Other	13,500	13,500	13,022	(478)
Total miscellaneous revenue	<u>17,300</u>	<u>17,300</u>	<u>18,504</u>	<u>1,204</u>
Total revenues	<u>1,026,342</u>	<u>1,026,342</u>	<u>1,034,673</u>	<u>8,331</u>

City of Ipswich
Budgetary Comparison Schedule-General Fund
Year Ended December 31, 2018

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Expenditures				
410 General government				
411 Legislative	33,800	33,800	27,562	6,238
411.5 Contingency	50,026	40,926	-	40,926
413 Elections	800	800	80	720
414 Financial administration	122,900	122,900	112,793	10,107
Total general government	207,526	198,426	140,435	57,991
420 Public safety				
421 Police	2,400	2,900	2,898	2
422 Fire	45,750	45,750	39,822	5,928
423 Protective inspection administration	4,550	4,550	1,500	3,050
Total public safety	52,700	53,200	44,220	8,980
430 Public works				
431 Highways and streets	283,900	283,900	279,326	4,574
432 Sanitation	67,246	67,746	67,347	399
437 Cemeteries	8,150	8,150	4,325	3,825
Total public works	359,296	359,796	350,998	8,798
440 Health and welfare				
441 Health	5,300	5,300	4,848	452
446 Ambulance	127,600	127,600	109,861	17,739
Total health and welfare	132,900	132,900	114,709	18,191
450 Culture and recreation				
451 Recreation	76,800	76,800	69,686	7,114
452 Parks	55,100	55,100	45,601	9,499
455 Libraries	31,300	31,300	26,586	4,714
458 Museums	1,200	1,700	1,377	323
Total culture and recreation	164,400	164,900	143,250	21,650
470 Debt service	44,520	44,520	44,520	-
490 Miscellaneous				
492 Other expenditures	145,000	152,600	151,581	1,019
Total expenditures	1,106,342	1,106,342	989,713	116,629

City of Ipswich
 Budgetary Comparison Schedule-General Fund
 Year Ended December 31, 2018

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Excess of Revenue over (under) Expenditures	(80,000)	(80,000)	44,960	124,960
Fund Balance - Beginning	<u>1,441,432</u>	<u>1,441,432</u>	<u>1,441,432</u>	<u>-</u>
Fund Balance - Ending	<u>\$ 1,361,432</u>	<u>\$ 1,361,432</u>	<u>\$ 1,486,392</u>	<u>\$ 124,960</u>

Note 1 - Budgets and Budgetary Accounting

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

1. At the first regular Board meeting in September of each year or within ten days thereafter, the City Commission introduces the annual appropriation ordinance for the ensuing fiscal year.
2. After adoption by the City Commission, the operating budget is legally binding and actual expenditures for each purpose cannot exceed the amounts budgeted, except as indicated in Number 4.
3. A line item for contingencies may be included in the annual budget. Such a line item may not exceed 5% of the total municipal budget and may be transferred by resolution of the City Commission to any other budget category that is deemed insufficient during the year.
4. If it is determined during the year that sufficient amounts have not been budgeted, state statute allows the adoption of supplemental budgets.
5. Unexpended appropriations lapse at year end unless encumbered by resolution of the City Commission.

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund, special revenue funds and capital projects funds.

The City did not encumber any amounts at December 31, 2018.

6. Formal budgetary integration is employed as a management control device during the year for the General Fund and special revenue funds. Formal budgetary integration is not employed for debt service funds because effective budgetary control is alternatively achieved through general obligation bond indenture provisions.
7. Budgets for the General Fund and special revenue funds are adopted on a basis consistent with a modified cash basis of accounting.

Note 2 - Modified Cash Basis/Budgetary Accounting Basis Differences

The financial statements prepared on the modified cash basis of accounting present capital outlay expenditure information in a separate category of expenditures. Under the budgetary basis of accounting, capital outlay expenditures are reported within the function to which they relate. For example, the purchase of a new fire truck would be reported as a capital outlay expenditure on the governmental funds statement of revenues, expenditures and changes in fund balances; however, in the budgetary comparison schedule, the purchase of a fire truck would be reported as an expenditure of the Public Safety/Fire Department function of government, along with all other current Fire Department related expenditures.

Note 3 - Schedule of the Proportionate Share of the Net Pension Liability (Asset) and Pension Contributions

Changes of benefit provision:

No significant changes.

Changes of assumptions:

Legislation enacted in 2017 modified the SDRS COLA. For COLAs first applicable in 2018, the SDRS COLA will equal the percentage increase in the most recent third calendar quarter CPI-W over the prior year, no less than 0.5% and no greater than 3.5%. However, if the FVFR assuming the long-term COLA is equal to the baseline COLA assumption (currently 2.25%) is less than 100%, the maximum COLA payable will be limited to the increase that, if assumed on a long-term basis, results in a FVFR equal to or exceeding 100%. That condition existed as of June 30, 2017 and exists again this year as of June 30, 2018. Future COLAs are assumed to equal the current restricted maximum COLA which was 1.89% as of June 30, 2017 and is 2.03% as of June 30, 2018.



Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

The City Commission
City of Ipswich
Ipswich, South Dakota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the City of Ipswich as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the City’s basic financial statements and have issued our report thereon dated May 2, 2019. The statements were prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City’s internal control. Accordingly, we do not express an opinion on the effectiveness of the City’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings as items 2018-001 and 2018-002 that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City of Ipswich's Response to Findings

The City's responses to the findings identified in our audit are described in the accompanying schedule of findings. The City's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, as required by South Dakota Codified Law 4-11-11, this report is a matter of public record and its distribution is not limited.

A handwritten signature in cursive script that reads "Eide Bailly LLP".

Aberdeen, South Dakota
May 2, 2019

Finding 2018-001 - Preparation of Financial Statements, Footnotes and Material Journal Entries

Material Weakness

Criteria: The City's internal control structure should be designed to provide for the preparation of the financial statements and footnotes, which includes having an adequate system for recording and processing entries material to the financial statements being audited in accordance with the modified cash basis of accounting.

Condition: City of Ipswich requested the external auditors to prepare the financial statements and related notes for the year ended December 31, 2018. As a part of the financial statement preparation process, at times we propose material audit adjustments that are not identified as a result of the City's existing internal controls and, therefore, could result in a misstatement of the City's financial statements.

Cause: The City does not have adequate staff trained to prepare financial statements and the related footnotes and could cause the need for auditors to at times propose material journal entries.

Effect: This condition may affect the City's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

Recommendation: This circumstance is not unusual in an organization of this size. It is the responsibility of management and those charged with governance to make the decision whether to accept the degree of risk associated with this condition because of cost or other considerations. Also, a thorough review of the transactions in each fund should take place prior to the beginning of the audit, to ensure that the modified cash basis of accounting has been followed for each fund type, especially for transaction types infrequent in occurrence.

Views of Responsible Officials: Management agrees with the finding.

Finding 2018-002 - Lack of Segregation of Duties

Material Weakness

Criteria: A good system of internal controls contemplates an adequate segregation of duties so that no one individual handles a transaction from its inception to its completion. It also allows for adequate review of manual adjusting journal entries posted by an individual separate from who originated the entry.

Condition: The City of Ipswich has a limited number of office personnel and, accordingly, does not have adequate internal accounting controls in revenue, expenditures, payroll, and review of manual journal entries functions because of a lack of segregation of duties.

Cause: The City has an insufficient number of staff to adequately separate duties.

Effect: This condition increases the risk of fraud or errors that might occur in the financial reporting process and not be detected.

Recommendation: Although it is recognized that number of office staff may not be large enough to permit adequate segregation of duties in all respects, it is important that management and those charged with governance be aware of this condition. We recommend that the City Council exercise adequate oversight of the accounting function, which would include Council review of manual journal entries.

Views of Responsible Officials: Management agrees with the finding.